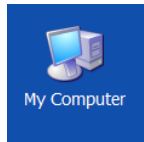


How Do I Defragment My Hard Drive?

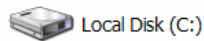
Janet Benincosa, TI Specialist

Double-click on **My Computer**.

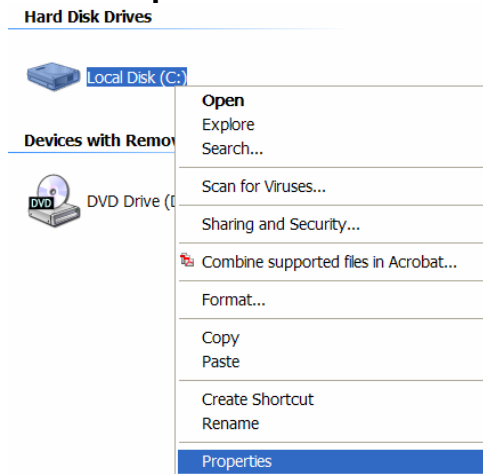


Right-click on **Drive C**.

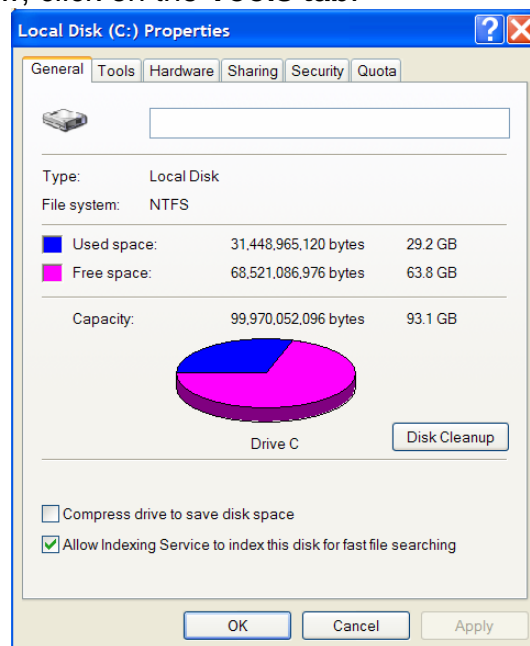
Hard Disk Drives



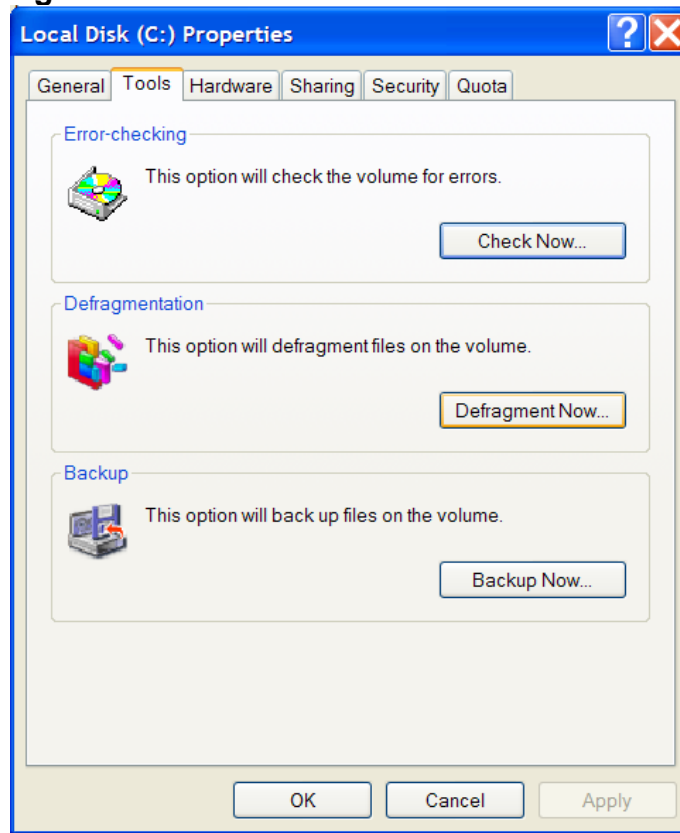
From the pop-up list, click on **Properties**.



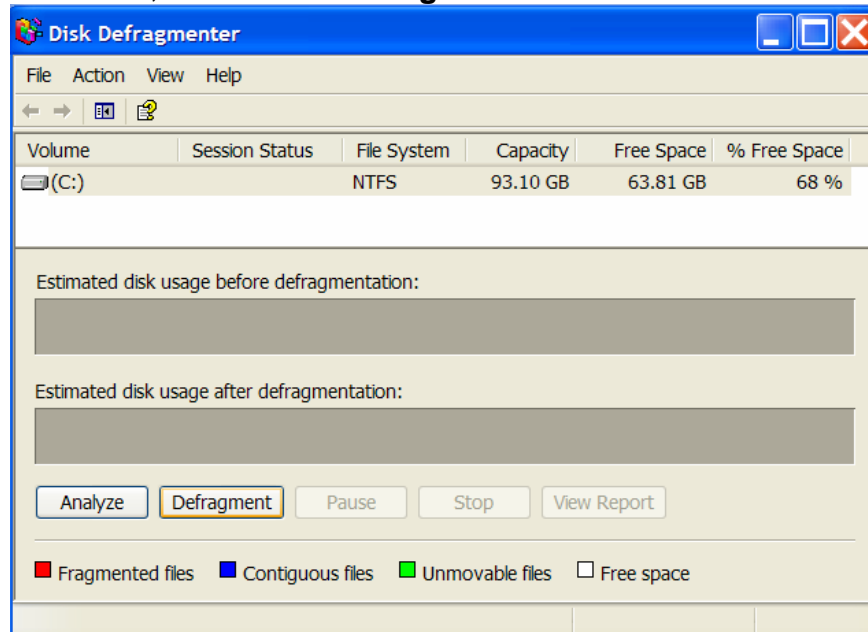
On the pop-up window, click on the **Tools** tab.



Click on the **Defragment Now** button.



On the next window, click on the **Defragment** button.



A message box will display when the defrag has been completed. Click OK.

Janet Benincosa, TI Specialist