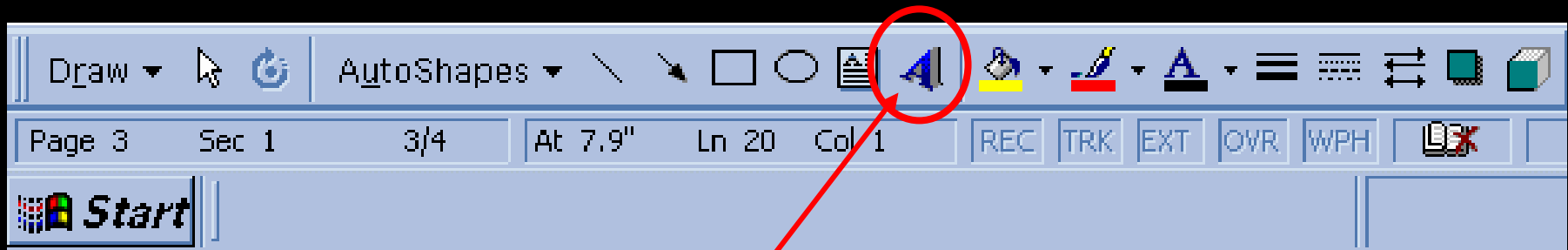


# WordArt

©Janet Benincosa

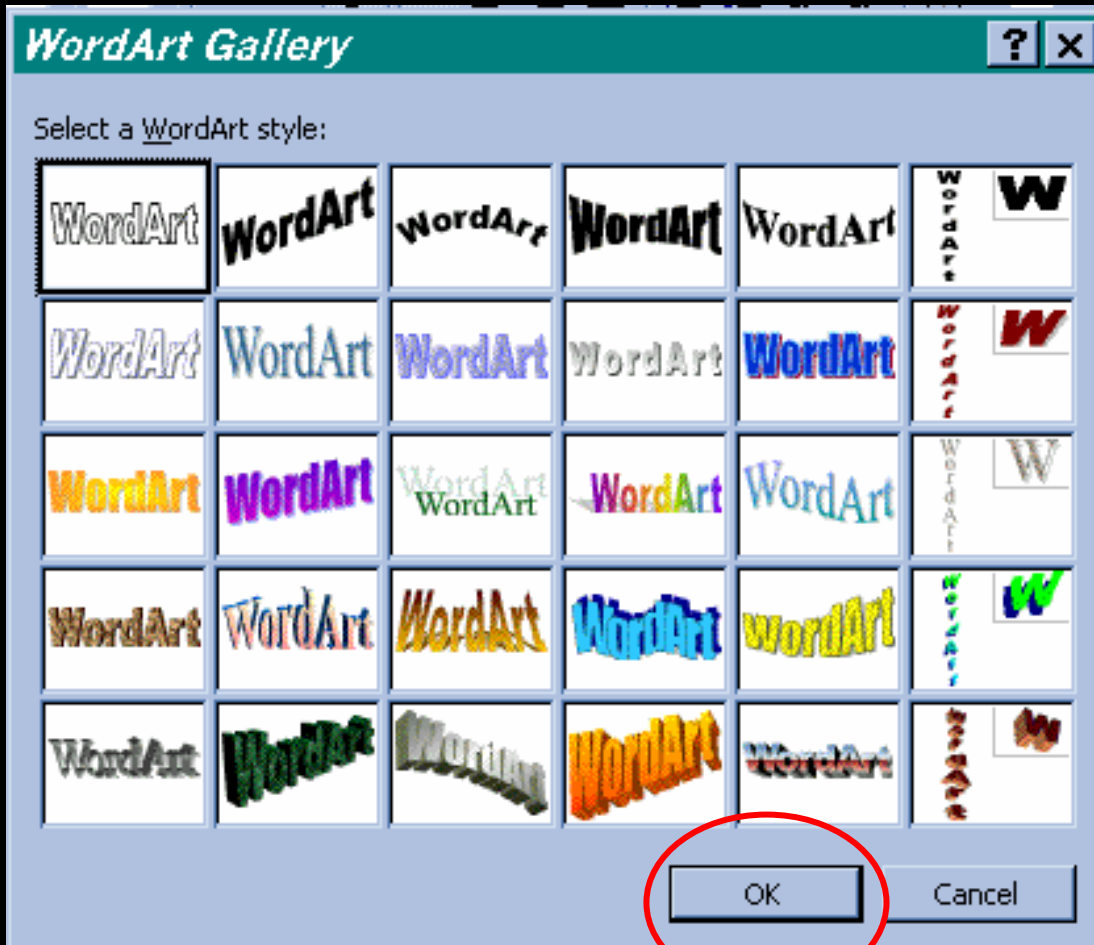
NO TEACHER LEFT BEHIND

**WordArt**



This is the quick key shortcut to **WORD ART**.

If you don't have this toolbar at the bottom of your screen, go to **View,>Toolbars>Drawing**. This will bring up the toolbar shown above.



This is the box that comes up when you select Word Art. It allows you to pick your own design of Art for the text you can later enter.

Once you click the style you like, click OK.

Word will ask you to type your text.  
Here you may change the size, add  
**BOLD**, or *Italics*. Then click OK.

