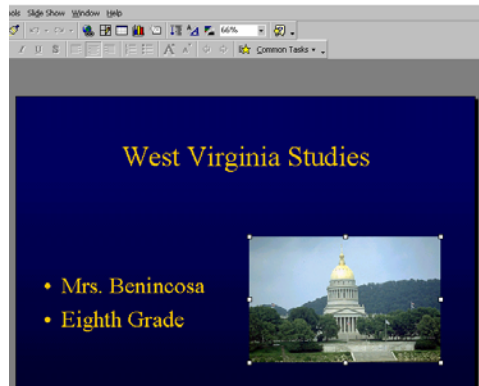


Custom Animation

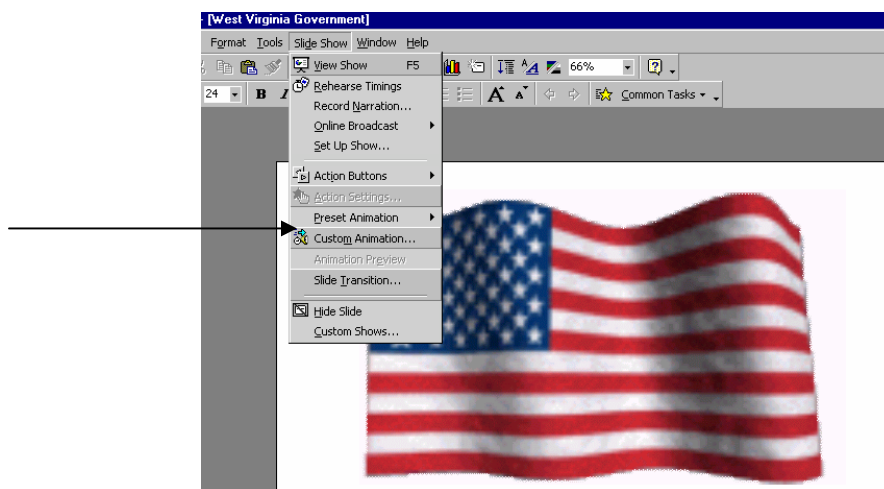
PowerPoint presentations focus the audience's attention on your information. Custom animation is a very effective tool since you can control when and how text and graphics appear. It can be especially useful when you want the audience to focus their attention on one point at a time without displaying the remaining points.

To add animation effects

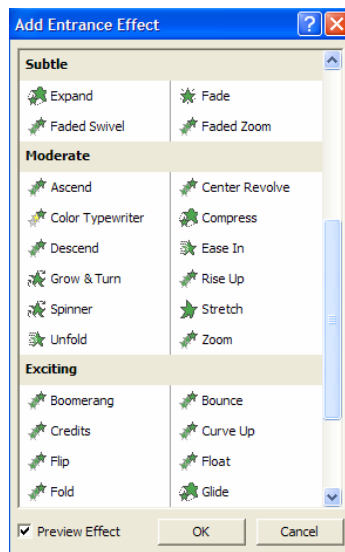
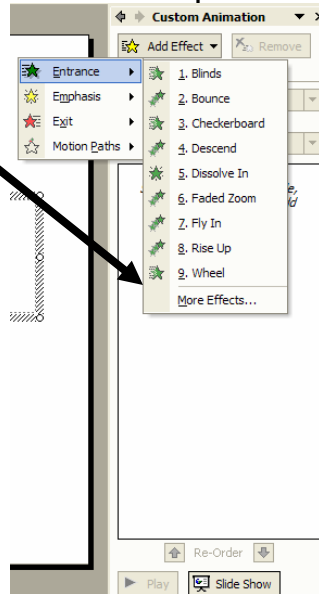
1. Left-click to select the item (graphic or textbox) to be animated.



2. Right-click and choose **Custom Animation**. (OR left-click on **Slide Show** on the Main Menu and select **Custom Animation**)

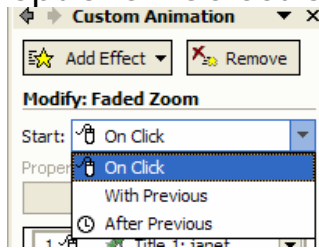


3. On the task pane to the right, click on **Add Effects**. A pop-up box appears. Rest your mouse on **Entrance**, and another pop-up box appears with animation options. Click on one or click on **More Effects** for more options.

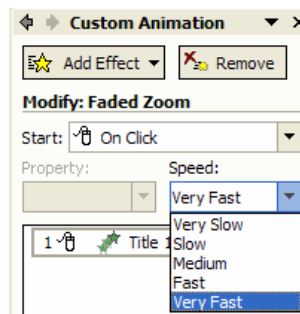


4. Use the scroll bar to see other options and make your selection. Once you have selected an effect, make sure it is highlighted and click **OK**.

5. You can control whether the object appears when you click the mouse or automatically. Click on the arrow to the right of **On Click** for the three options. Select one by clicking on it.



6. You can also control the speed of its entrance. Click on the arrow for more options under **Speed**. Click on the item to select it.



7. Click on the arrow for more advanced options, such as animating text by letter or all at once and timing delays.

