



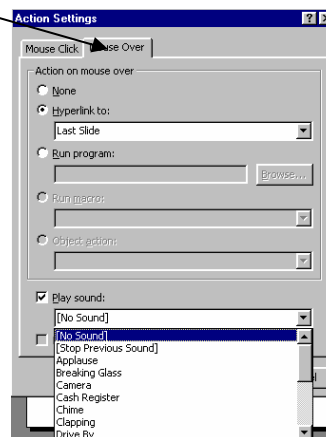
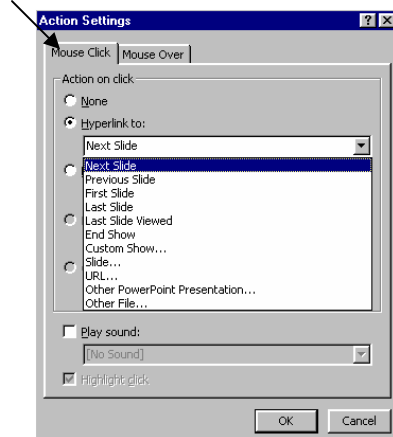
Using Action Buttons

Action buttons can be used to permit the viewer to control the pace of the presentation, using standard, recognizable symbols. You can place action buttons on every slide by adding them to the Slide Master. Pull down the **View** menu, click **Master**, and then click **Slide Master**. You may also choose to use Action Buttons to create some interactive slides within a presentation.

1. Open your presentation to the slide to which you want to add the Action Buttons.
2. Pull down the **Slide Show** menu and click on **Action Buttons**.



3. Click to select the Action Button you want to add.
4. Draw the shape on your slide where you want the Action Button to appear.
5. The Action Settings Dialogue Box opens to allow you to adjust the options for the button. Choose the **Mouse Click** tab or the **Mouse Over** tab, according to which



action of the mouse you want to precipitate the action. You can link to any of the options listed and even add sounds.

6. Click **OK** when you are satisfied with your choices.