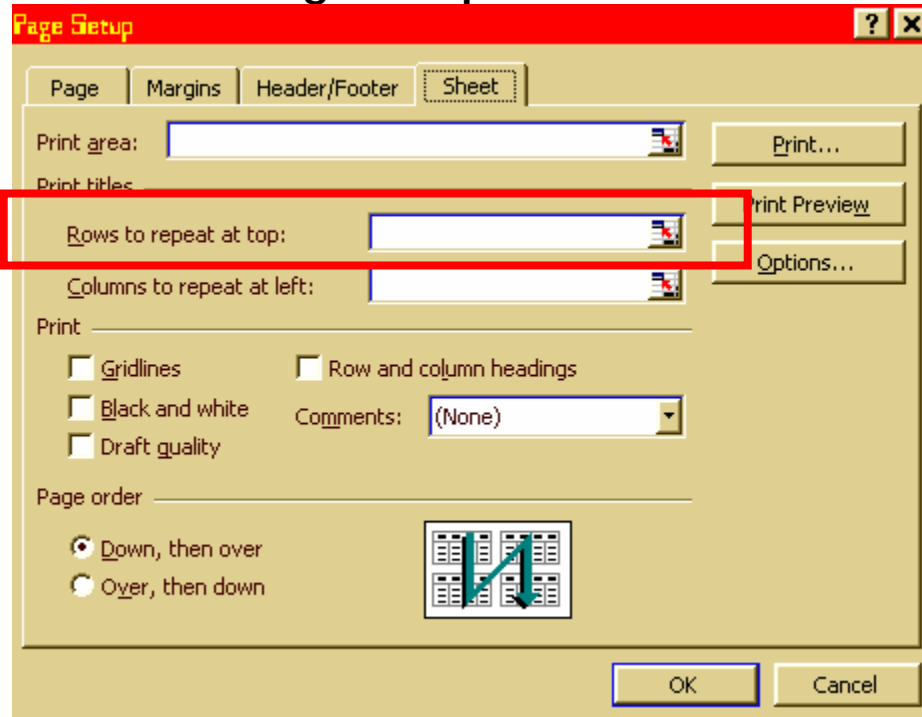


To Copy Headings on Multiple-Page Excel Worksheets

1. On the main menu bar, click on **File**.
2. Click on **Page Setup**.



3. Click on the **Sheet** tab.
4. Under the **Print Titles** section, in the **Rows to repeat at top** box, enter the range of cells to be included in the second page. **A cell range includes a dollar sign, the address of the first cell, a colon, a second dollar sign, and the address of the last cell in the range. (an example --- \$J1:\$M17)**