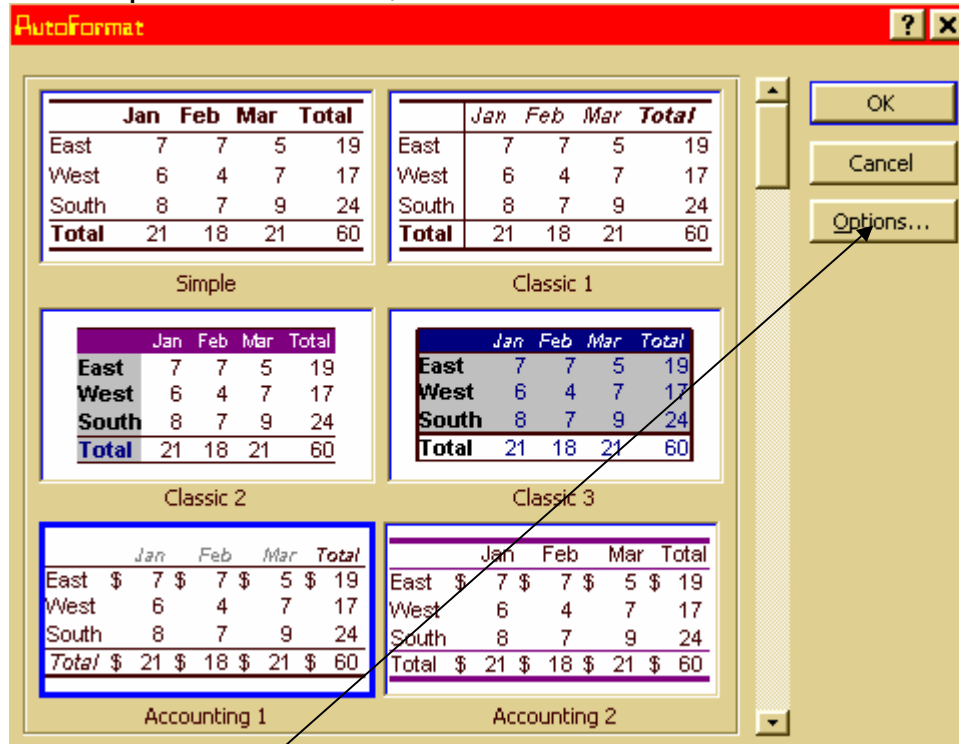


# AutoFormat in Excel

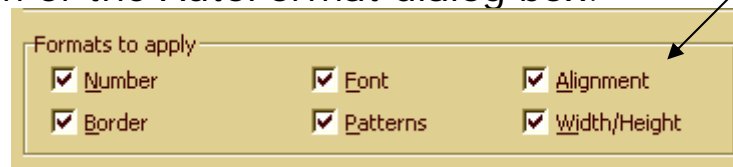
Select all the cells to be formatted.

On the main menu, click on **Format**.

On the drop-down menu, click on **AutoFormat**.



Click on **Options** to open the **Formats to apply** box at the bottom of the AutoFormat dialog box.



When you have completed your choices, click **OK**.

To remove AutoFormat, select the cells that have been formatted. On the **Format Toolbar**, click on **AutoFormat**. Scroll to the end of the list in the dialog box and click on the **None** option.