

**Philippi WV 26416
December 16, 2024**

Minutes

The Barbour County Board of Education met in regular session at 6:00 p.m. on Monday, December 16, 2024, at the Board of Education Office, 45 School Street, Philippi, WV 26416.

Ron Phillips, David Everson, Martin Durst, Adam Starks, Joanne McConnell, Members, and Eddie Vincent, Secretary, were present. Also in attendance were: Mary Beth Hovatter, Amy Parks, Ty Parks, Grayson Hoffman, William Parks, Jaiden Greathouse, Engiba Hughes, Gabrielle Rhodes, Tonya Ferguson, Rachel Wright, Josie Wright, Sabrina Holbert, Paige Kittle, Stacy Marsh, Adam Marsh, Julie Bibey, Myra Kohler, Rachel Kohler, Michelle Fumich, Kendra Stalnaker, Jessica Wanstreet, Pat Wanstreet, Emytt Judson, Cevin Paugh, and Amanda Paugh.

Mrs. McConnell called the meeting to order at 6:00 p.m.

Mr. Phillips led the pledge to the flag.

Invocation by Mr. Phillips

A motion was made by Mr. Everson to approve the minutes of the December 9, 2024 board meeting. The motion was seconded by Mr. Starks. After discussion, the motion passed five (5) to zero (0).

The board recognized the following:

Amy Parks – National Board Certified Teacher

The following delegations address the board:

Kasson Carolers – Sung a couple of Christmas songs

Reports:

November 2024 Financial Report

Superintendents Recommendations –

1. Recommendation: Approve budget adjustments.

BUDGET JOURNAL ENTRY

LINE NO.	ACCOUNT / DESCRIPTION	DEBIT	CREDIT
	MONTH - NOVEMBER NUMBER - 11100 ENTRY DATE 11/27/24		
	51.25411 - PES MANTRAP		
0001	51.25411.05211.009.000.0000.0000.00		10,000.00
0002	51.25411.14711.451.000.0000.0000.00 NEW	10,000.00	
0003	BUDGET SUPPLEMENT FOR ADDITIONAL FUNDS		
0004	FOR PES MANTRAP; THIS ENTRY IS ONLY FOR		
0005	FUND 51 PORTION OF THE ENTRY; SEE		
0006	ATTACHMENTS TO JOURNAL ENTRY FOR		
0007	DOCUMENTATION.		
	* J/E TOTALS	10,000.00	10,000.00
	MONTH - NOVEMBER NUMBER - 11101 ENTRY DATE 11/30/24		
	11.00000 - MISCELLANEOUS REVENUE		
0001	11.00000.01511.009.000.0000.0000.00		26,195.46
0002	11.00000.01513.009.000.0000.0000.00		.49
0003	11.00000.01515.009.000.0000.0000.00		60.73
0004	11.00000.01914.009.000.0000.0000.00		32.37
0005	11.00000.01986.009.000.0000.0000.00		386.06
0006	11.00000.01989.009.000.0000.0000.00		4,029.85
0007	11.00000.76321.842.000.0000.0000.00	30,704.96	
0008	11.00083.04221.009.000.0000.0000.00		2,024.22
0009	11.00083.11111.111.000.0000.0000.00	2,024.22	
0010	BUDGET SUPPLEMENT FOR NOVEMBER 2024		
0011	MISCELLANEOUS REVENUE; SEE ATTACHMENTS		
0012	TO JOURNAL ENTRY FOR DOCUMENTATION.		
	* J/E TOTALS	32,729.18	32,729.18
	MONTH - NOVEMBER NUMBER - 11200 ENTRY DATE 11/06/24		
	61.05510 - STATE CTE		
0001	61.05510.31331.112.000.0000.0000.00 NEW	29.16	
0002	61.05510.31331.221.000.0000.0000.00 NEW	2.23	
0003	61.05510.31331.233.000.0000.0000.00 NEW	2.19	
0004	61.05510.31331.262.000.0000.0000.00 NEW	.04	
0005	61.05510.31331.136.000.0000.0000.00		33.62
0006	61.05510.31333.615.000.0000.0000.00 NEW	608.00	
0007	61.05510.31333.642.000.0000.0000.00 NEW	112.36	
0008	61.05510.31333.611.000.0000.0000.00		720.36
0009	61.05510.31345.221.000.0000.0000.00 NEW	32.51	
0010	61.05510.31345.233.000.0000.0000.00 NEW	31.88	
0011	61.05510.31345.262.000.0000.0000.00 NEW	.64	
0012	61.05510.31345.114.000.0000.0000.00		65.03
0013	61.05510.31361.221.000.0000.0000.00	1.91	
0014	61.05510.31361.233.000.0000.0000.00	1.88	
0015	61.05510.31361.262.000.0000.0000.00	.04	
0016	61.05510.31361.114.000.0000.0000.00		3.83
0017	61.05510.31371.221.000.0000.0000.00	1.91	
0018	61.05510.31371.233.000.0000.0000.00	1.88	
0019	61.05510.31371.262.000.0000.0000.00	3.87	
0020	61.05510.31371.114.000.0000.0000.00		7.66
0021	61.05510.32711.122.000.0000.0000.00 NEW	82.49	
0022	61.05510.32711.221.000.0000.0000.00 NEW	6.31	
0023	61.05510.32711.233.000.0000.0000.00 NEW	6.19	
0024	61.05510.32711.263.000.0000.0000.00 NEW	1.23	

0025	61.05510.31331.582.000.0000.0000.00		96.22
0026	BUDGET TRANSFER WITHIN FY25 STATE CTE TO		
0027	REDISTRIBUTE BUDGET; PER TONYA		
0028	FERGUSON, 11/04/24; SEE ATTACHMENTS TO		
0029	JOURNAL ENTRY FOR DOCUMENTATION.		
	* J/E TOTALS	926.72	926.72
	MONTH - NOVEMBER NUMBER - 11201	ENTRY DATE 11/06/24	
	61.50510 - CARL PERKINS		
0001	61.50510.31331.221.000.0000.0000.00	2.86	
0002	61.50510.31331.233.000.0000.0000.00	2.81	
0003	61.50510.31331.262.000.0000.0000.00	.06	
0004	61.50510.31331.114.000.0000.0000.00		5.73
0005	61.50510.31345.114.000.0000.0000.00	37.50	
0006	61.50510.31345.221.000.0000.0000.00	2.87	
0007	61.50510.31345.233.000.0000.0000.00	2.81	
0008	61.50510.31345.262.000.0000.0000.00	.06	
0009	61.50510.31345.611.000.0000.0000.00		43.24
0010	61.50510.31361.221.000.0000.0000.00	2.86	
0011	61.50510.31361.233.000.0000.0000.00	2.81	
0012	61.50510.31361.262.000.0000.0000.00	.06	
0013	61.50510.31361.114.000.0000.0000.00		5.73
0014	61.50510.31371.221.000.0000.0000.00	2.87	
0015	61.50510.31371.233.000.0000.0000.00	2.81	
0016	61.50510.31371.262.000.0000.0000.00	.06	
0017	61.50510.31371.114.000.0000.0000.00		5.74
0018	BUDGET TRANSFER WITHIN FY25 CARL PERKINS		
0019	TO REDISTRIBUTE BUDGET; PER TONYA		
0020	FERGUSON, 11/04/24; SEE ATTACHMENTS TO		
0021	JOURNAL ENTRY FOR DOCUMENTATION.		
	* J/E TOTALS	60.44	60.44
	MONTH - NOVEMBER NUMBER - 11202	ENTRY DATE 11/30/24	
	61.40410 - TITLE II		
0002	61.40410.12213.331.000.0000.0000.00	49,280.23	
0003	61.40410.12213.114.000.0000.0000.00		13,882.67
0004	61.40410.12213.131.000.0000.0000.00		4,339.66
0005	61.40410.12213.221.000.0000.0000.00		2,151.99
0006	61.40410.12213.231.000.0000.0000.00		5,000.00
0007	61.40410.12213.262.000.0000.0000.00		224.17
0008	61.40410.12213.581.000.0000.0000.00		4,949.75
0009	61.40410.12213.582.000.0000.0000.00		12,104.48
0010	61.40410.12213.611.000.0000.0000.00		6,627.51
0011	BUDGET TRANSFER WITHIN FY24 TITLE II TO		
0012	REDISTRIBUTE BUDGET; SEE ATTACHMENTS TO		
0013	JOURNAL ENTRY FOR DOCUMENTATION.		
	* J/E TOTALS	49,280.23	49,280.23
	MONTH - NOVEMBER NUMBER - 11203	ENTRY DATE 11/30/24	
	61.59400 - TITLE V		
0001	61.59400.11119.561.000.0000.0000.00 NEW	475.00	
0002	61.59400.12120.341.000.0000.0000.00		475.00
0003	BUDGET TRANSFER WITHIN FY24 TITLE V TO		
0004	REDISTRIBUTE BUDGET; SEE ATTACHMENTS TO		
0005	JOURNAL ENTRY FOR DOCUMENTATION.		
	* J/E TOTALS	475.00	475.00
	MONTH - NOVEMBER NUMBER - 11204	ENTRY DATE 11/30/24	
	61.59500 - TITLE V		
0001	61.59500.11111.653.000.0000.0000.00 NEW	2,164.50	
0002	61.59500.11119.561.000.0000.0000.00 NEW	7,000.00	
0003	61.59500.11111.651.000.0000.0000.00		9,164.50

0004	BUDGET TRANSFER WITHIN FY25 TITLE V TO		
0005	REDISTRIBUTE BUDGET; SEE ATTACHMENTS TO		
0006	JOURNAL ENTRY FOR DOCUMENTATION.		
	* J/E TOTALS	9,164.50	9,164.50
	MONTH - NOVEMBER NUMBER - 11205	ENTRY DATE	11/30/24
	61.08170 - PROFESSIONAL DEVELOPMENT		
0001	61.08170.12213.114.000.0000.0000.00	17,469.68	
0002	61.08170.12213.221.000.0000.0000.00	1,376.98	
0003	61.08170.12213.231.000.0000.0000.00	7.50	
0004	61.08170.12213.232.000.0000.0000.00	70.31	
0005	61.08170.12213.233.000.0000.0000.00	1,203.34	
0006	61.08170.12213.262.000.0000.0000.00	26.25	
0007	61.08170.12213.582.000.0000.0000.00	866.16	
0008	61.08170.12574.114.000.0000.0000.00 NEW	288.00	
0009	61.08170.12574.124.000.0000.0000.00 NEW	1,233.00	
0010	61.08170.12574.221.000.0000.0000.00 NEW	116.05	
0011	61.08170.12574.233.000.0000.0000.00 NEW	114.08	
0012	61.08170.12574.262.000.0000.0000.00 NEW	2.27	
0013	61.08170.12574.331.000.0000.0000.00 NEW	175.00	
0014	61.08170.12574.582.000.0000.0000.00 NEW	645.67	
0015	61.08170.12213.331.000.0000.0000.00		23,594.29
0016	BUDGET TRANSFER WITHIN FY21 PROFESSIONAL		
0017	STAFF DEVELOPMENT TO REDISTRIBUTE BUDGET		
0018	SEE ATTACHMENTS TO JOURNAL ENTRY FOR		
0019	DOCUMENTATION.		
	* J/E TOTALS	23,594.29	23,594.29
	MONTH - NOVEMBER NUMBER - 11206	ENTRY DATE	11/30/24
	61.28011 - MATH FOR LIFE		
0001	61.28011.11111.611.000.0000.0000.00	549.95	
0002	61.28011.12570.331.000.0000.0000.00		509.00
0003	61.28011.12570.611.000.0000.0000.00		40.95
0004	BUDGET TRANSFER WITHIN FY20 MATH FOR		
0005	LIFE TO REDISTRIBUTE BUDGET; SEE		
0006	ATTACHMENTS TO JOURNAL ENTRY FOR		
0007	DOCUMENTATION.		
	* J/E TOTALS	549.95	549.95
	MONTH - NOVEMBER NUMBER - 11207	ENTRY DATE	11/30/24
	61.42410 - TITLE 4		
0001	61.42410.11111.647.000.0000.0000.00	629.75	
0002	61.42410.12213.582.000.0000.0000.00 NEW	1,178.22	
0003	61.42410.11111.733.000.0000.0000.00		1,807.97
0004	BUDGET TRANSFER WITHIN FY24 TITLE 4 TO		
0005	REDISTRIBUTE BUDGET; SEE ATTACHMENTS TO		
0006	JOURNAL ENTRY FOR DOCUMENTATION.		
	* J/E TOTALS	1,807.97	1,807.97
	MONTH - NOVEMBER NUMBER - 11208	ENTRY DATE	11/30/24
	61.42510 - TITLE 4		
0001	61.42510.12170.643.000.0000.0000.00	5,236.00	
0002	61.42510.12560.657.000.0000.0000.00	4,500.00	
0003	61.42510.12574.331.000.0000.0000.00 NEW	2,275.00	
0004	61.42510.11111.611.000.0000.0000.00		12,011.00
0005	BUDGET TRANSFER WITHIN FY25 TITLE V TO		
0006	REDISTRIBUTE BUDGET; SEE ATTACHMENTS TO		
0007	JOURNAL ENTRY FOR DOCUMENTATION.		
	* J/E TOTALS	12,011.00	12,011.00
	MONTH - NOVEMBER NUMBER - 11209	ENTRY DATE	11/30/24
	61.88510 - CHILD NUTRITION		
0001	61.88510.01621.009.000.0000.0000.00		641.05

0002	61.88510.05263.009.101.0000.0000.00		82.60
0003	61.88510.05263.009.201.0000.0000.00		63.00
0004	61.88510.05263.009.202.0000.0000.00		7.00
0005	61.88510.05263.009.204.0000.0000.00		77.00
0006	61.88510.05263.009.303.0000.0000.00		52.50
0007	61.88510.05263.009.501.0000.0000.00		3.50
0008	61.88510.04653.009.000.0000.0000.00	926.65	
0009	BUDGET TRANSFER WITHIN FY25 CHILD		
0010	NUTRITION TO REDISTRIBUTE BUDGET; SEE		
0011	ATTACHMENTS TO JOURNAL ENTRY FOR		
0012	DOCUMENTATION.		
	* J/E TOTALS	926.65	926.65
	MONTH - NOVEMBER	NUMBER - 11300	ENTRY DATE 11/13/24
	11.00000 - PAYROLL		
0001	11.00000.11111.111.000.0000.0000.00		1,200,000.00
0002	11.00000.76321.842.000.0000.0000.00	1,200,000.00	
0003	BUDGET TRANSFER FROM PAYROLL TO RESERVE		
0004	FOR CONTINGENCIES; SEE ATTACHMENTS TO		
0005	JOURNAL ENTRY FOR DOCUMENTATION.		
	* J/E TOTALS	1,200,000.00	1,200,000.00
	MONTH - NOVEMBER	NUMBER - 11301	ENTRY DATE 11/27/24
	51.25411 - PES MANTRAP		
0001	11.00000.76321.842.000.0000.0000.00		10,000.00
0002	11.00000.76151.911.000.0000.0000.00	10,000.00	
0003	BUDGET TRANSFER FOR ADDITIONAL FUNDS FOR		
0004	PES MANTRAP; THIS ENTRY IS ONLY FOR THE		
0005	FUND 11 PORTION OF THE ENTRY; SEE		
0006	ATTACHMENTS TO JOURNAL ENTRY FOR		
0007	DOCUMENTATION.		
	* J/E TOTALS	10,000.00	10,000.00
	MONTH - NOVEMBER	NUMBER - 11302	ENTRY DATE 11/30/24
	11.0005 - STEP 7		
0001	11.01005.12110.581.000.0000.0000.00	37.52	
0002	11.01005.11111.581.000.0000.0000.00		37.52
0003	BUDGET TRANSFER WITHIN STEP 7 TO		
0004	REDISTRIBUTE BUDGET; SEE ATTACHMENTS TO		
0005	JOURNAL ENTRY FOR DOCUMENTATION.		
	* J/E TOTALS	37.52	37.52
	MONTH - NOVEMBER	NUMBER - 11303	ENTRY DATE 11/30/24
	11.00000 - PROPERTY TAXES		
0001	11.00000.01115.009.000.0000.0000.00		95,377.25
0002	11.00000.01121.009.000.0000.0000.00		7,079.46
0003	11.00000.01141.009.000.0000.0000.00		9,226.97
0004	11.00000.01142.009.000.0000.0000.00		3,154.39
0005	11.00000.01113.009.000.0000.0000.00	114,838.07	
0006	BUDGET TRANSFER WITHIN PROPERTY TAX		
0007	ACCOUNTS TO REDISTRIBUTE BUDGET; SEE		
0008	ATTACHMENTS TO JOURNAL ENTRY FOR		
0009	DOCUMENTATION.		
	* J/E TOTALS	114,838.07	114,838.07
	** REPORT TOTALS	1,466,401.52	1,466,401.52

2. Recommendation: Approve regular payroll in the amount of \$658,521.78.
3. Recommendation: Approve payment of bills in the amount of \$56,065.77.
4. Recommendation: Approve payment of bills in the amount of \$31,874.43.
5. Recommendation: Approve the final total of utility/copier bills in the amount of \$11,340.50.
6. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours)
 - A. Belington Middle School
 1. (8th Grade) - \$500.00
 2. (Schoolwide) - \$400.00
 - B. Kasson Elementary/Middle School
 1. (Basketball) - \$200.00
 - C. Philip Barbour High School
 1. (Cheer) - \$1,000.00
 - D. Philippi Middle school
 1. (Schoolwide) - \$1,000.00
 2. (Softball) - \$1,000.00
 3. (Student Council) - \$200.00
7. Recommendation: Approve/Confirm curricular trips.
 - A. Belington Middle School
 1. (8th Grade Students) – to Charleston, WV on February 19, 2025
 - B. Philip Barbour High School
 1. (ProStart) – to Canaan Valley Resort on January 14, 2025
8. Recommendation: Approve/Confirm the use of buildings and/or grounds.
 - A. Kasson Elementary/Middle School
 1. Every Wednesday beginning January 15, 2025 - requested by Jeff Bartlett for JAKE (Waive Fee)
 - B. Philip Barbour High School
 1. on January 11, 2025, and January 18, 2025 – requested by Michael Loving (Leer South) for Annual retraining of coal miners (Waive Fee)
 - C. Philippi Elementary School
 1. On December 21, 2024 – requested by Morgan Stuart for Family Christmas get together
 - D. Philippi Middle School
 1. On December 19, 2024 – requested by Alexa Forbes for Winter Celebration
9. Recommendation: Approve/Confirm requests for professional leave.
10. Recommendation: Accept the resignation of Trinity Gray as a 4th Grade Teacher at Philippi Elementary School effective December 10, 2024.
11. Recommendation: Employ the following personnel for the 2024/2025 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

Regular Employee Assignments 2024-25 (FY25)		
Name of Person	Location	Job ID: Position
Randa Lawson	Philippi Middle School	JobID: 33074 Elementary Education Instructor (5 th Grade)
Letha Uzenski	Philippi Middle School	JobID: 33069 Science/Social Studies – STAR Academy Instructor
David Hendershot	Belington Middle School	JobID: 33083 Science Instructor

Substitute Employee Assignments 2024-25 (FY25)		
Name of Person	Location	Job ID: Position
	Belington Elementary School	JobID: 33089 Long Term Substitute Itinerant Visually Impaired Instructor (half-time)
	Junior Elementary School	JobID: 33091 Long Term Substitute Music Instructor (half-time)

12. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools.

13. Recommendation: Approve/Confirm the use of buildings and/or grounds.

A. Philip Barbour High School

1. On January 6, 2025 - requested by Paul Fallon for WV Prevention Solutions Youth Engagement Survey

14. Recommendation: Accept the resignation of Cassity Gallo as a substitute cook effective December 10, 2024.

15. Recommendation: Accept the resignation of Marcus Johnson as an Assistant Football Coach at Philip Barbour High School effective December 11, 2024.

A motion was made by Mr. Phillips to approve agenda items 1-15 as recommended. The motion was seconded by Mr. Starks. After discussion, the motion passed five (5) to zero (0).

The board acted upon or discussed the following items:

1. Science of Reading
2. Executive Session

Mrs. McConnell made a motion to adjourn into executive session at 6:56 p.m. to discuss personnel. The motion was seconded by Mr. Everson and passed five (5) to zero (0).

The board returned to open session at 7:23 p.m. (No votes or decisions were made in executive session).

Next board meetings:

January 13, 2025, at 6:00 p.m. at the Board of Education Office - (Junior Elementary School Presentation) (Regular Session)

The meeting adjourned at 7:23 p.m.

President

Secretary