

Minutes

The Barbour County Board of Education met in regular session at 6:00 p.m. on Monday, August 12, 2024, at the Board of Education Office, 45 School Street, Philippi, WV 26416.

David Everson, Ron Phillips, Martin Durst, and Joanne McConnell, Members, and Eddie Vincent, Secretary, were present. Adam Starks, Member, was absent. Also in attendance were: Mary Lough, Julie Bibey, Gabrielle Rhodes, Mary Beth Hovatter, Bob Richardson, Jeff Walters, Michelle Fleming, Eric Ruf, Casey Jo Cottrill, Jamie L. Wilson, Diana J. Payne, Terry L. Suder, Kenslea Price, Joyce Wilson, Kayla Bartlett, Greg Murphy, and Melody Murphy.

Mrs. McConnell called the meeting to order at 6:00 p.m.

Mr. Phillips led the pledge to the flag.

Invocation by Mr. Phillips

A motion was made by Mr. Everson to approve the minutes of the July 22, 2024 board meeting. The motion was seconded by Mr. Phillips. After discussion, the motion passed four (4) to zero (0).

The board discussed the following items:

**School performance, student outcomes, academics:**

Testing Data

The following delegations addressed the board:

Mary Lough – regarding the American Heart Association

Jamie Wilson – regarding the Barbour Community Health Association

Reports:

PRO Update

Facilities Report

**Superintendents Recommendations –**

1. Recommendation: In compliance with Attendance Policy 8200, approve requests for out-of-zone attendance for the school year 2024/2025 contingent upon compliance with pupil-teacher ratio.
2. Recommendation: Approve regular payroll in the amount of \$140,274.53.
3. Recommendation: Approve payment of bills in the amount of \$568,691.99.
4. Recommendation: Approve the final total of travel reimbursement check run in the amount of \$4,995.19.
5. Recommendation: Approve payment of utility/copier bills in the amount of \$16,860.33.
6. Recommendation: Approve payment of utility/copier bills in the amount of \$8,701.12.
7. Recommendation: Approve an agreement with Samantha Heflin to provide set-up and training of SoftDocs during the 2024/2025 school year.
8. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours)
  - A. Philip Barbour High School
    1. (Class of 2025) - \$500.00
    2. (Golf) - \$1,500.00
  - B. Philippi Middle School
    1. (Schoolwide) - \$10,000.00
9. Recommendation: Approve an agreement with Blend Educational Consulting to provide School Improvement work, leadership mentoring, special education training/guidance, and staff development for Philippi Middle School during the 2024/2025 school year.
10. Recommendation: Approve an agreement with Lynda D. Mullenax to provide ELA Coaching/Training for school improvement and staff development for Philippi Middle School during the 2024/2025 school year.

11. Recommendation: Approve Sutter Roofing and Metal Company for the construction work on the Philippi Elementary School Roof Project.
12. Recommendation: Approve Scott Preston to be the Clerk of the Works for the Philippi Elementary School Roof Project.
13. Recommendation: Approve/Confirm requests for professional leave.
14. Recommendation: Accept the resignation of Allison Byrne as a Multi-Categorical w/Autism Instructor at Philippi Elementary School effective July 30, 2024.
15. Recommendation: Accept the resignation of Jonna Jones as a 5<sup>th</sup> Grade Teacher at Philippi Middle school effective August 12, 2024.
16. Recommendation: Accept the resignation of Lyndon Wagoner as a Volunteer Assistant Track Coach at Philip Barbour High School effective July 30, 2024.
17. Recommendation: Accept the resignation of Wyatt Burton as a substitute teacher effective August 1, 2024.
18. Recommendation: Employ the following personnel for the 2024/2025 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

Regular Employee Assignments 2024-25 (FY25)		
Name of Person	Location	Job ID: Position
Tonia Wolfe	Kasson Elementary/Middle School	JobID: 28369 Itinerant LPN/Special Needs Aide/Supervisory Aide/Transportation Aide
	Philippi Middle School	JobID: 28372 Elementary Education Instructor (5 <sup>th</sup> Grade)
	Philippi Elementary School	JobID: 28373 Itinerant Multi-Categorical w/Autism Instructor
Delane McDaniel	Barbour Board Office	JobID: 28374 Bus Operator, Route 9
Susanne Britton	Junior Elementary School	JobID: 28378 Itinerant Title I Reading/Math Instructor

Substitute Employee Assignments 2024-25 (FY25)		
Name of Person	Location	Job ID: Position
	Barbour Board Office	JobID: 24651 Substitute Custodian(s)
	Barbour Board Office	JobID: 24652 Substitute LPN/Aide(s)
	Barbour Board Office	JobID: 24653 Substitute School Nurse RN(s)
	Barbour Board Office	JobID: 24655 Substitute Cook(s)
	Barbour Board Office	JobID: 24657 Restricted Short-Term Substitute Teacher(s)
	Barbour Board Office	JobID: 24658 Substitute Bus Operator(s)
	Barbour Board Office	JobID: 24662 Substitute Teacher(s)
	Barbour Board Office	JobID: 26787 Substitute Custodian(s)
	Barbour Board Office	JobID: 26789 Substitute LPN/Aide(s)
	Barbour Board Office	JobID: 26790 Substitute School Nurse RN(s)
	Barbour Board Office	JobID: 26791 Substitute Cook(s)
	Barbour Board Office	JobID: 26792 Restricted Short-Term Substitute Teacher(s)
	Barbour Board Office	JobID: 26793 Substitute Bus Operator(s)
	Barbour Board Office	JobID: 26795 Substitute Teacher(s)
	Barbour Board Office	JobID: 27289 Substitute Secretary(s)
Elizabeth Rebrook	Philippi Middle School	JobID: 28368 Long Term Substitute Science/Social Studies – Star Academy Instructor

	Junior Elementary School	JobID: 28371 Long Term Substitute Elementary Education Instructor (4 <sup>th</sup> Grade)
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Extra-Curricular Employee Assignments 2024-25 (FY25)		
Name of Person	Location	Job ID: Position
Wesley Johnson	Philip Barbour High School	JobID: 27885 Volunteer Assistant Boys Soccer Coach
	Philippi Middle School	JobID: 28376 Head Cross Country Coach
	Philip Barbour High School	JobID: 28377 Assistant Boys Soccer Coach

19. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools.

Tyler Gillis      Amanda Mayle      Cody Lake      Wesley Crouse

20. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours)

- A. Kasson Elementary/Middle School
  - 1. (Schoolwide) - \$1,000.00
- B. Philip Barbour High School
  - 1. (Volleyball) - \$500.00
- C. Philippi Middle School
  - 1. (Athletics) - \$1,000.00

21. Recommendation: Approve the following list of new positions to be created for the 2024-2025 school year to allow the school system to meet the needs of students and fluctuations in funding and student populations.

Position	Location	Funding Source	FTE
PreK/PreK Special Needs Instructor	Belington Elementary School	State Aid/County	1
ECCAT/PreK-PreK Special Needs Aide/Supervisory Aide/Transportation Aide	Belington Elementary School	State Aid/County	1

A motion was made by Mr. Phillips to approve agenda items 1-6 and items 8-21 as recommended. The motion was seconded by Mr. Everson. After discussion, the motion passed four (4) to zero (0).

Mrs. McConnell made a motion to adjourn into executive session at 7:29 p.m. to discuss agreement. The motion was seconded by Mr. Everson and passed four (4) to zero (0).

The board returned to open session at 8:06 p.m. (No votes or decisions were made in executive session).

A motion was made by Mr. Everson to approve agenda item 7 as recommended. The motion was seconded by Mr. Durst. After discussion, the motion passed failed zero (0) to four (4).

Next board meetings:

August 26, 2024, at 6:00 p.m. at the Board of Education Office (Regular Session)

The meeting adjourned at 8:25 p.m.

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President

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Secretary