

Minutes

The Barbour County Board of Education met in regular session at 6:00 p.m. on Monday, July 8, 2024, at the Board of Education Office, 45 School Street, Philippi, WV 26416.

Adam Starks, Ron Phillips, David Everson, and Joanne McConnell, Members, and Eddie Vincent, Secretary, were present. Martin Durst, Member, was absent. Also in attendance were: Mary Beth Hovatter, Heather Bowen, Gabrielle Rhodes, and Julie Bibey.

Mrs. McConnell called the meeting to order at 6:00 p.m.

Mr. Starks led the pledge to the flag.

Invocation by Mr. Starks

A motion was made by Mr. Everson to approve the minutes of the June 24, 2024 and July 1, 2024 board meetings. The motion was seconded by Mr. Starks. After discussion, the motion passed four (4) to zero (0).

The board recognized the following:

BOE Scholarship Winner: Gracie Bowen

Reports:

Facilities Report

Superintendents Recommendations –

1. Recommendation: In compliance with Attendance Policy 8200, approve requests for out-of-zone attendance for the school year 2024/2025 contingent upon compliance with pupil-teacher ratio.
2. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours)
 - A. Kasson Elementary/Middle School
 1. (PTO) - \$300.00
 - B. Philip Barbour High School
 1. (Boy's Soccer) - \$500.00
 2. (Boy's Soccer) - \$500.00
 3. (Boy's Soccer) - \$500.00
3. Recommendation: Award the Mowing contract to Fink's Lawn Service, LLC for the 2024/2025 school year.
4. Recommendation: Adopt revised policy 8100: Notice of Non-Discrimination Under Section 504/Title II/Title IX, on third reading.

1.0 Purpose:

- 1.1 The policy of Barbour County Schools is that there will be no discrimination made on the basis of race, religion, sex, sexual orientation, national origin, age, disability, or handicap in the educational services or activities which it supports.

Barbour County Schools does not discriminate on the basis of sex, disability or handicap in admission or access to, or treatment or employment in, its programs and activities. Barbour County Schools will comply with Section 504 of the Rehabilitation Act of 1973("Section 504"), 29 U.S.C. §794, and its implementing regulations at 34 C.F.R. Part 104, Title II of the Americans with Disabilities Act of 1990 ("Title II"), 42 U.S.C. §§ 12131-12134, and its implementing regulations at 28 C.F.R. Part 35, or Title IX of the Education Amendments Act of 1972 in the operation of its schools and facilities.

Questions regarding implementation of this policy or regarding 504, Title II or Title IX should be directed to the Barbour County Schools Title IX Coordinator:

For Students and Employees please contact:

Title IX Coordinator
Barbour County Schools
45 School Street
Philippi, WV 26416
Telephone: (304) 457-3030

2.0 Application:

2.1 Statement Must Appear:

- Student/Employee Handbooks;
- Manuals, Catalogs, Bulletins;
- Job Announcements;
- Information Brochures;
- Employment Applications;
- Student/Employee Grievance Forms;

5. Recommendation: Approve/Confirm requests for professional leave.
6. Recommendation: Accept the resignation of Kendyl Taylor as a Fourth Grade Teacher at Junior Elementary School effective June 23, 2024.
7. Recommendation: Accept the resignation of Michael Cvechko as an Assistant Girls Basketball Coach at Philip Barbour School effective June 21, 2024.
8. Recommendation: Approve the following list of new positions to be created for the 2024-2025 school year to allow the school system to meet the needs of students and fluctuations in funding and student populations.

Position	Location	Funding Source	FTE
Communities In Schools Coordinator	PES	School Improvement	1
Science/Social Studies Instructor	PMS	School Improvement	1

9. Recommendation: Employ the following personnel for the 2024/2025 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

Regular Employee Assignments 2024-25 (FY25)		
Name of Person	Location	Job ID: Position
	Philippi Middle School	JobID: 23683 Itinerant Multi-Categorical w/Autism Instructor
	Kasson Elementary & Middle School	JobID: 24634 Preschool/Preschool Special Needs Instructor
Samantha Fultineer	Philip Barbour High School	JobID: 24617 Cook
Kaitlyn Collins	Kasson Elementary & Middle School	JobID: 24620 Itinerant Special Needs Aide/ Supervisory Aide /Transportation Aide
Debra Cline	Kasson Elementary & Middle School	JobID: 25123 Language Arts/Art Instructor/Virtual School Facilitator
	Philippi Middle School	JobID: 25129 Science Instructor
	Philip Barbour High School	JobID: 25130 Counselor
	Philip Barbour High School	JobID: 25131 Mathematics Instructor
	Philippi Middle School	JobID: 25119 Language Arts Instructor
	Kasson Elementary & Middle School	JobID: 25122 Mathematics/Social Studies Instructor
	Junior Elementary School	JobID: 25652 Elementary Education Instructor (4 th Grade)
	Philippi Middle School	JobID: 25655 Assistant Principal
	Junior Elementary School	JobID: 25657 Secretary/Media Aide/Supervisory Aide
	Junior Elementary School	JobID: 25662 2 nd Grade Instructional Aide/Supervisory Aide
Penny Mayle	Barbour Board Office	JobID: 25669 Bus Operator, Route 15

Extra-Curricular Employee Assignments 2024-25 (FY25)		
Name of Person	Location	Job ID: Position
	Philip Barbour High School	JobID: 23688 Volunteer Assistant Boys Soccer Coach
Basil Wolfe	Philippi Middle School	JobID: 23692 Assistant Boys Basketball Coach
Ian Tallman	Philip Barbour High School	JobID: 25124 Volunteer Assistant Golf Coach
	Philippi Middle School	JobID: 25127 Head Girls Basketball Coach
James Carpenter	Philip Barbour High School	JobID: 25651 Assistant Girls Basketball Coach

10. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools.

11. Recommendation: Approve regular payroll in the amount of \$346,494.28.
12. Recommendation: Approve regular payroll in the amount of \$293,806.21.
13. Recommendation: Approve regular payroll in the amount of \$552,762.84.
14. Recommendation: Approve regular payroll in the amount of \$294,074.97.
15. Recommendation: Approve regular payroll in the amount of \$346,519.47.
16. Recommendation: Approve payment of bills in the amount of \$161,461.51.
17. Recommendation: Approve the final total of utility/copier bills in the amount of \$22,396.18.
18. Recommendation: Approve the final total of utility/copier bills in the amount of \$6,310.21.
19. Recommendation: Approve the final total of travel reimbursement check run in the amount of \$1,217.49.
20. Recommendation: Approve a Memorandum of Understanding with North Central West Virginia Community Action Association, Inc. – Head Start Program for the 2024/2025 school year.
21. Recommendation: Approve building/ground modifications.
 - A. Kasson Elementary/Middle School
 1. (Front Lobby/Front Patio) – move trophy cases and install shelving; painting patio
22. Recommendation: Accept the resignation of Justin Crites as a Bus Operator effective July 31, 2024.

A motion was made by Mr. Phillips to approve agenda items 1-22 as recommended. The motion was seconded by Mr. Starks. After discussion, the motion passed four (4) to zero (0).

The board acted upon or discussed the following items:

1. Executive session

Mr. Everson made a motion to adjourn into executive session at 6:30 p.m. to discuss personnel. The motion was seconded by Mr. Phillips and passed four (4) to zero (0).

The board returned to open session at 6:56 p.m. (No votes or decisions were made in executive session).

Next board meetings:

July 22, 2024, at 6:00 p.m. at the Board of Education Office (Regular Session)

The meeting adjourned at 6:56 p.m.

President

Secretary