

Minutes

The Barbour County Board of Education met in regular session at 6:00 p.m. on Monday, May 8, 2017 at the Board of Education Office, 45 School Street, Philippi, WV 26416.

Ron Phillips, Adam Starks, David Everson, Joanne McConnell, Members, and Jeffrey Woofter, Secretary, were present. Eric Ruf, member was absent. Also in attendance were: Annette Hughart, James Poling, Bayli Helmick, David Neff, Michael Ferguson, Jeff Kittle, Connie Mundy and Marija Ilic.

Mrs. McConnell called the meeting to order at 6:00 p.m.

Mr. Phillips led the pledge to flag

Invocation by Mr. Phillips

A motion was made by Mr. Phillips to approve the minutes of the March 13, 2017, April 18, 2017 and April 24, 2017 meetings. The motion was seconded by Mr. Starks. After discussion the motion passed four (4) to zero (0).

**Superintendents Recommendations –**

1. Recommendation: Approve payment of bills for the period of April 19, 2017 through May 2, 2017 at a total expenditure of \$127,836.32.
2. Recommendation: Authorize the May 15, 2017 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law.
3. Recommendation: Authorize the payment of utility bills and copier bills due before next board meeting not to exceed \$30,000.00.
4. Recommendation: Approve the final total of the April 28, 2017 payroll check and federal withholdings in the amount of \$511,466.78.
5. Recommendation: Approve final total of utility/copier bills in the amount of \$6,741.93.
6. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours)
  - Belington Middle School (8<sup>th</sup> Grade) – projected revenue - \$500.00; (Community Dev. Committee) - \$250.00
  - Philippi Elementary School (Mrs. Long's Class) – projected revenue - \$1,100.00
7. Recommendation: Approve/Confirm curricular trips.
  - Junior Elementary School (4<sup>th</sup> Grade) – to Massanutten, VA on May 22, 2017
  - Mount Vernon Elementary School (School) – to Pittsburgh Zoo on May 4, 2017
  - Philip Barbour High School (Driver Education) – to Robert C. Byrd High School on April 27, 2017; (Class of 2017) – to Cedar Point on May 15, 2017; (Reach U/World Vision) – to WVU on May 11, 2017; (Volleyball) – to Virginia Beach September 14-17, 2017
  - Philippi Middle School (6<sup>th</sup>/7<sup>th</sup> Grades) – to WV Wildlife Center on May 24, 2017
  - Volga-Century Elementary School (School) – to Launch Pad, Morgantown on May 12, 2017; (School) – to Barbour Lanes on May 19, 2017
8. Recommendation: Approve educational leave request for a student at Philippi Elementary School.
9. Recommendation: Approve educational leave request for a student at Philippi Elementary School.
10. Recommendation: Approve educational leave request for a student at Philippi Elementary School.
11. Recommendation: Ratify the expulsion agreement for a student at Philip Barbour High School.
12. Recommendation: Approve building/ground modifications.
  - Belington Middle School (Room 48) – install smartboard and projector; (Room 15) – install smartboard and projector; (Room 19) – install smartboard and projector; (Room 16) – install smartboard and projector; (Room 21) – install smartboard and projector
  - Kasson Elem/Middle School (Room 112) – install smartboard and projector; (Room 124) – install smartboard and projector;
  - Philippi Middle School (Room 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 14, 15, 16, 17, 18, 19, 20, 21,

22, 23, 26, 33, Old Office) – remove old tv and install new tv

13. Recommendation: Approve/Confirm use of buildings and/or grounds.  
 Belington Middle School (May 12-13, 2017 – requested by Samantha Miller for School Dance – Spring Formal  
 Philip Barbour High School on April 27-29, 2017 – requested by Eddie Poling for School Play
14. Recommendation: Extend current contract with Mister Vend Inc. to provide snack items for county school vending machines through June 30, 2018.
15. Recommendation: Extend current contract with Bimbo Bakeries for bread products through June 30, 2018.
16. Recommendation: Extend current contract with United Dairy for dairy and juice products through June 30, 2018.
17. Recommendation: Approve transportation travel requests.

<u>Date</u>	<u>Destination</u>	<u>No. Buses</u>
Philip Barbour High School (Baseball)		
04/24/17	Lewis Co.	1
04/25/17	East Fairmont	1
05/08/17 (Softball)	Petersburg	1
05/01/17	Berkeley Springs	1

18. Recommendation: Approve/Confirm requests for professional leave.
19. Recommendation: Approve leave of absence (maternity) for a professional employee at Belington Middle School beginning May 1, 2017 through the remainder of the 2016-2017 school year.
20. Recommendation: Approve leave of absence (maternity) for a professional employee at Philippi Middle School beginning May 9, 2017 for approximately 6 weeks.
21. Recommendation: Employ the following personnel for the 2016-2017 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

Regular Employee Assignments 2016-2017		
Name of Person	Location	Position
	County	1499: School Nutrition Director (half-time)
David Wilson	Bus Garage	1453: Chief Mechanic/Bus Operator

Substitute Employee Assignments 2016-2017		
Name of Person	Location	Position
	County	1485: Substitute Bus Operator(s)

Extra-Curricular Employee Assignments		
Name of Person	Location	Position
	PBHS	Job 1473 Volunteer Assistant Track Coach
James Poling	PBHS	Job 1474 Credit Recovery Instructor
	PBHS	Job 1475 Cook – Summer Feeding Program
Randall Devores	PBHS	1476: Special Education Teacher for School Age Students - Center/Home Based
Stephanie Moss	PBHS	1477: Preschool Special Needs/Special Education Teacher for School Age Students - Center/Home Based
Linda Haller	PBHS	Job 1478 Extended School Year LPN/Aide/Transportation Aide
Joe Freeman	PBHS	1479: Bus Operator Extended School Year
Charla Reger	PBHS	1480: Special Education Specialist

Barbara Harvey	PMS (at PBHS)	1481: 1 Bus Operator for Project Issac
Matthew Kittle	Junior	1482: Bus Operator (Extra-Curricular)
Bradley Davis	Junior	1483: Custodian (half-time) (Extra-Curricular)
Stephen (Thumper) Maxson	Central Office	1484: Technology Systems Specialist (Extra-Curricular)
Kevin Snider	PBHS	1493: Custodian (half-time) (Extra-Curricular-PBHS summer school)

22. Recommendation: Employ the following personnel for the 2017-2018 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

Regular Employee Assignments 2017-18		
Name of Person	Location	Position
Violet Shaver	KEMS	1457: Cook (half-time)
Suetta Durst	PBHS	1496: Cook (half-time)
Melissa Zirkle	PES	1495: LPN/Special Need Aide/Supervisory Aide/Transportation Aide
	Junior/PMS Itinerant	1494: PE (half time)
	County	1500: Visually Impaired/SLD Instructor
	PMS	1501: Elementary Education Instructor (5 <sup>th</sup> grade)
	BES	1502: Elementary Education Instructor

Substitute Employee Assignments 2017-18		
Name of Person	Location	Position
Veda Daugherty	County	1490: Substitute Teacher(s)
Sally Hammack	County	1490: Substitute Teacher(s)
Deborah Walsh	County	1490: Substitute Teacher(s)
	County	1490: Substitute Teacher(s)
Violet Shaffer	County	1491: Substitute Cook(s)

Extra-Curricular Employee Assignments 2017-2018		
Name of Person	Location	Position
	Kasson	1486: Volunteer Assistant Volleyball Coach
Marcus Johnson	PBHS	1487: Assistant Football Coach
Nick Mayle	PBHS	1488: Assistant Football Coach
Brandon Antion	PBHS	1489: Assistant Football Coach
Sarah Harris	BMS	1492: Head Volleyball Coach
Trevor Mouser	PBHS	1497: Assistant Boys Soccer Coach
Wendy Moats	PBHS	1498: Head Tennis Coach

A motion was made by Mr. Everson to approve agenda items 1-18 as recommended. The motion was seconded by Mr. Starks. After discussion the motion passed four (4) to zero (0).

Mr. Phillips made a motion to adjourn into executive session at 6:45 p.m. to discuss personnel issues. The motion was seconded by Mr. Everson and passed four (4) to zero (0).

Mr. Starks left the meeting at 6:45 p.m.

The board returned to open session at 7:13 p.m. (No votes or decisions were made in executive session).

A motion was made by Mrs. McConnell to approve agenda items 19-22 as recommended. The motion was seconded by Mr. Everson. After discussion the motion passed three (3) to zero (0).

The board acted upon or discussed the following items:

1. Other

Next board meetings:

May 22, 2017 at 6:00 p.m. at Board of Education Office (Regular Session)

The meeting adjourned at 7:15 p.m.

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**President**

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**Secretary**