

**BARBOUR COUNTY SCHOOLS**

**PHILIPPI WV 26416**

**MEMORANDUM -**

**TO: BOARD MEMBERS**

Martin Durst  
David Everson  
Joanne McConnell  
Adam Starks  
Ron Phillips

**FROM: EDDIE VINCENT, SUPERINTENDENT**

**DATE: December 3, 2024**

**RE: BOARD MEETING AGENDA**

This meeting will be broadcast on Teams.

You can access the meeting at the link below.

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Meeting ID: 261 390 681 979

Passcode: v5BELG

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Charleston

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Phone conference ID: 345 278 705#

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, December 9, 2024**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416**.

**Call to Order**

**Pledge to Flag**

**Invocation**

**Minutes –**

Approve the minutes of the November 18, 2024, and December 2, 2024 board meetings. –  
Enclosure A

**Recognitions –**

**Discussion –**

**School performance, student outcomes, academics –**  
Philippi Elementary School Presentation – Enclosure B

**Delegation(s) –**

**Reports –**

Facilities Report – Enclosure C

**AGENDA**  
**December 9, 2024**

**Superintendents Recommendations –**

**Attendance –**

**Business & Finance**

1. Recommendation: Approve regular payroll in the amount of \$601,379.96. – Enclosure D
2. Recommendation: Approve payment of bills in the amount of \$740,264.01. – Enclosure E
3. Recommendation: Approve the final total of travel reimbursement check run in the amount of \$5,758.76. - Enclosure F
4. Recommendation: Approve the final total of utility/copier bills in the amount of \$52,043.95. – Enclosure G
5. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure H
  - A. Belington Middle School
    1. (Schoolwide) - \$300.00
    2. (8<sup>th</sup> Grade) - \$300.00
    3. (8<sup>th</sup> Grade) - \$500.00
  - B. Kasson Elementary/Middle School
    1. (PTO) - \$5,000.00

**Curriculum & Instruction –**

6. Recommendation: Approve/Confirm curricular trips. – Enclosure I
  - A. Belington Middle School
    1. (School) – to Snowshoe Mountain Resort on January 10, 2025
  - B. Junior Elementary School
    1. (School) – to Philip Barbour High School on December 19, 2024
  - C. Kasson Elementary/Middle School
    1. (K-8 Selected Carolers) – to Belington and Philippi on December 18, 2024
  - D. Philippi Elementary School
    1. (KidREACH after school program) – to WV Wesleyan on December 19, 2024

**Facilities & Maintenance –**

7. Recommendation: Approve the Monitoring Agreement Contract with Brewer & Company of WV, Inc. for the monitoring of the Belington Middle and Philippi Middle Fire Alarm systems. – Enclosure J

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**Food Service –**

**Policies –**

**Student Support –**

**Transportation –**

**Travel –**

8. Recommendation: Approve/Confirm requests for professional leave. – Enclosure K

**Vocational –**

**Personnel –**

9. Recommendation: Terminate the employment of a service employee who is assigned to Philippi Elementary School.

10. Recommendation: Accept the resignation/retirement of Todd Mouser as General Maintenance/Roofer/Electrician I/Plumber I/Carpenter I effective December 20, 2024. – Enclosure L

11. Recommendation: Approve leave of absence for a Professional employee at Belington Middle School beginning December 9, 2024, for the remainder of the 2024-2025 school year. – Enclosure M

12. Recommendation: Employ the following personnel for the 2024/2025 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** - Enclosure N

Regular Employee Assignments 2024-25 (FY25)		
Name of Person	Location	Job ID: Position
Trinity Gray	Junior Elementary School	JobID: 33116 Elementary Education Instructor (4 <sup>th</sup> Grade)
	Philippi Middle School	JobID: 33074 Elementary Education Instructor (5 <sup>th</sup> Grade)
	Belington Elementary School	JobID: 33087 Preschool/Preschool Special Needs Instructor
	Philip Barbour High School	JobID: 33079 Mathematics Instructor
	Philippi Middle School	JobID: 33069 Science/Social Studies – STAR Academy Instructor
	Belington Middle School	JobID: 33083 Science Instructor

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	Philippi Elementary School	JobID: 32186 Itinerant Multi-Categorical Instructor w/Autism
	Philippi Middle School	JobID: 33735 Itinerant Multi-Categorical Instructor w/Autism
	Kasson Elementary/Middle School	JobID: 33760 PresK/PreK Special Needs Instructor
Ariel McDivitt	Philippi Elementary School	JobID: 34438 Secretary
	Philip Barbour High School	JobID: 34439 Mathematics Instructor

<b>Substitute Employee Assignments 2024-25 (FY25)</b>		
<b>Name of Person</b>	<b>Location</b>	<b>Job ID: Position</b>
	Belington Elementary School	JobID: 33089 Long Term Substitute Itinerant Visually Impaired Instructor (half-time)
	Junior Elementary School	JobID: 33091 Long Term Substitute Music Instructor (half-time)
	Philippi Middle School	JobID: 34475 Long Term Substitute Itinerant Multi-Categorical Instructor w/Autism
	Philippi Middle School	JobID: 34493 Long Term Substitute Multi-Categorical Instructor w/Autism
	Belington Middle School	JobID: 34599 Long Term Substitute Multi-Categorical Instructor w/Autism

<b>Extra-Curricular Employee Assignments 2024-25 (FY25)</b>		
<b>Name of Person</b>	<b>Location</b>	<b>Job ID: Position</b>
Lori McGee	Philippi Middle School	JobID: 34435 Assistant Girls Basketball Coach
Gina Wolfe	Belington Middle School	JobID: 34436 Volunteer Assistant Boys Basketball Coach
Jonathon Carpenter, Trista Dalton	Barbour Board Office	JobID: 34490 (Up to 9) Mentor Teacher(s)
Felicia Fordyce	Barbour Board Office	JobID: 34491 Academic Fair Coordinator
Desiree Mayle	Philippi Middle School	JobID: 34492 Volunteer Assistant Cheerleading Coach

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13. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure N)

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Items For Discussion, Consideration, and/or Possible Action –

1. Executive Session
2. Other

Next board meetings:

December 16, 2024, at 6:00 p.m. at the Board of Education Office (Regular Session)

**Adjournment**