

BARBOUR COUNTY SCHOOLS

PHILIPPI WV 26416

MEMORANDUM -

TO: BOARD MEMBERS

Martin Durst
David Everson
Joanne McConnell
Adam Starks
Ron Phillips

FROM: EDDIE VINCENT, SUPERINTENDENT

DATE: November 12, 2024

RE: REVISED BOARD MEETING AGENDA

This meeting will be broadcast on Teams.

You can access the meeting at the link below.

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Meeting ID: 261 390 681 979

Passcode: v5BELG

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Phone conference ID: 345 278 705#

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, November 18, 2024**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416**.

Call to Order

Pledge to Flag

Invocation

Minutes –

Approve the minutes of the November 12, 2024 board meeting. – Enclosure A

Recognitions –

Discussion –

School performance, student outcomes, academics –
Attendance/Enrollment Report – Enclosure B

Delegation(s) –

Reports –

October 2024 Financial Report – Enclosure B-1

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Superintendents Recommendations –

Attendance –

Business & Finance

1. Recommendation: Approve budget adjustments. – Enclosure C
2. Recommendation: Approve payment of bills in the amount of \$795,798.98. – Enclosure D
3. Recommendation: Approve payment of bills in the amount of \$17,713.13. – Enclosure E
4. Recommendation: Approve the final total of utility/copier bills in the amount of \$24,398.07. – Enclosure F
5. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure G
 - A. Belington Middle School
 1. (Cheer) - \$500.00
 - B. Junior Elementary School
 1. (PTO) - \$500.00
 - C. Philippi Elementary School
 1. (1st Grade) - \$500.00

Curriculum & Instruction –

6. Recommendation: Approve/Confirm curricular trips. – Enclosure H
 - A. Belington Elementary School
 1. (School) – to Elkins Cinema 8 on December 12, 2024
 - B. Kasson Elementary/Middle School
 1. (PreK-8) – to Philip Barbour High School on December 19, 2024
 - C. Philippi Elementary School
 1. (PreK-1st Grade) – to Fairmont Movie Cinema on December 16, 2024
 2. (2nd-4th Grades) – to Fairmont Movie Cinema on December 17, 2024
 3. (PreK-4 Grades) – to Philip Barbour High School on December 19, 2024

Facilities & Maintenance –

7. Recommendation: Approve/Confirm the use of buildings and/or grounds. – Enclosure I
 - A. Belington Middle School
 1. For 2 Sundays in January and 2 in February – requested by Blake Williams & Phil Perkins for Barbour County Youth Soccer
 - B. Philip Barbour High School
 1. On every Saturday through February 2025 – requested by Melanie Gribble for Youth Soccer indoor practice

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Food Service –

Policies –

Student Support –

Transportation –

Travel –

8. Recommendation: Approve/Confirm requests for professional leave. – Enclosure J

Vocational –

Personnel –

9. Recommendation: Approve medical leave of absence for a Professional employee at Philippi Elementary School beginning November 12, 2024 for approximately 4 weeks. – Enclosure K

10. Recommendation: Accept the resignation of Cynthia Mayle as a Secretary at Philippi Elementary School effective December 2, 2024. – Enclosure L

11. Recommendation: Accept the resignation of Rebecca Brenwalt as a long term substitute Multi-Categorical w/Autism Teacher at Philippi Middle School effective at the end of the day on November 22, 2024. – Enclosure M

12. Recommendation: Accept the resignation of Jennifer Layton as a substitute aide effective November 8, 2024. – Enclosure N

13. Recommendation: Employ the following personnel for the 2024/2025 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** - Enclosure O

Regular Employee Assignments 2024-25 (FY25)		
Name of Person	Location	Job ID: Position
	Philip Barbour High School	JobID: 33080 Itinerant Education Interpreter/Sign Language Specialist/Supervisory Aide/Transportation Aide
	Junior Elementary School	JobID: 33116 Elementary Education Instructor (4 th Grade)
	Philippi Middle School	JobID: 33074 Elementary Education Instructor (5 th Grade)
	Belington Elementary School	JobID: 33087 Preschool/Preschool Special Needs Instructor

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	Junior Elementary School	JobID: 33085 Music Instructor (half-time)
	Philip Barbour High School	JobID: 33075 Mathematics Instructor
	Philip Barbour High School	JobID: 33076 Mathematics Instructor
	Philip Barbour High School	JobID: 33079 Mathematics Instructor
	Belington Elementary School	JobID: 33088 Itinerant Visually Impaired Instructor (half-time)
	Kasson Elementary/Middle School	JobID: 33081 Mathematics/Social Studies Instructor
	Philippi Middle School	JobID: 33072 Mathematics Instructor
	Philippi Middle School	JobID: 33073 Mathematics Instructor
	Philippi Middle School	JobID: 33069 Science/Social Studies – STAR Academy Instructor
	Belington Middle School	JobID 33083 Science Instructor
	Philippi Middle School	JobID: 33070 Itinerant Multi-Categorical w/Autism Instructor
	Philippi Middle School	JobID: 33071 Itinerant Multi-Categorical w/Autism Instructor
	Kasson Elementary/Middle School	JobID: 33090 Itinerant LPN/Special Needs Aide/Supervisory Aide/Transportation Aide
	Philippi Elementary School	JobID: 32186 Itinerant Multi-Categorical Instructor w/Autism

Substitute Employee Assignments 2024-25 (FY25)

Name of Person	Location	Job ID: Position
	Barbour Board Office	JobID: 33769 Substitute Bus Operator(s)
	Barbour Board Office	JobID: 33767 Substitute Cook(s)
	Barbour Board Office	JobID: 33764 Substitute Custodian(s)
	Barbour Board Office	JobID: 33762 Substitute Secretary(s)
	Barbour Board Office	JobID: 33765 Substitute LPN/Aide(s)

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	Barbour Board Office	JobID: 33766 Substitute School Nurse RN(s)
	Barbour Board Office	JobID: 33768 Restricted Short-Term Substitute Teacher(s)
	Barbour Board Office	JobID: 33770 Substitute Teacher(s)
	Philippi Middle School	JobID: 33730 Long Term Substitute Itinerant Multi-Categorical w/Autism Instructor

14. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure O)

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Items For Discussion, Consideration, and/or Possible Action –

1. Executive Session
2. Other

Next board meetings:

December 9, 2024, at 6:00 p.m. at the Board of Education Office (Philippi Elementary School Presentation) (Regular Session)

Adjournment

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ADDENDUM

Business & Finance

15. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure #1
- A. Junior Elementary School
 - 1. (PTO) - \$500.00
 - B. Kasson Elementary/Middle School
 - 1. (Cheer) - \$1,000.00
 - 2. (Cheer) - \$500.00

Curriculum & Instruction –

16. Recommendation: Approve/Confirm curricular trips. – Enclosure #2
- A. Junior Elementary School
 - 1. (School) – to Elkins Cinema 8 on December 17, 2024
 - 2. (School) – to Tygarts Valley Health and Rehabilitation Center on December 16, 2024

Facilities & Maintenance –

17. Recommendation: Approve/Confirm the use of buildings and/or grounds. – Enclosure #3
- A. Belington Middle School
 - 1. On December 8, 2024 – requested by Suzanna Smith for Birthday Party