

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Eric Ruf
Adam Starks
Ron Phillips

FROM: JEFF WOOFER, SUPERINTENDENT

DATE: November 8, 2016

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, November 14, 2016**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Belington Elementary School LSIC Presentation

Minutes -

Approve minutes of October 24, 2016 meeting. – Enclosure A

Recognitions -

Delegation(s) –

Reports –

Monthly Attendance – Enrollment report for Month Ending: November 1, 2016 – Enclosure B
Facilities report

AGENDA
November 14, 2016

Superintendents Recommendations –

Attendance –

Business & Finance –

1. Recommendation: Approve payment of bills for the period of October 19, 2016 through November 7, 2016 at a total expenditure of \$258,812.13. – Enclosure C
2. Recommendation: Authorize the November 15, 2016 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure C)
3. Recommendation: Authorize the payment of utility bills and copier bills due before next board meeting not to exceed \$30,000.00. (Refer to Enclosure C)
4. Recommendation: Approve the final total of the October 28, 2016 payroll check and federal withholdings in the amount of \$361,531.76. – Enclosure D
5. Recommendation: Approve final total of utility/copier bills in the amount of \$18,401.24. – Enclosure E
6. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure F

Belington Middle School (Girls Basketball) – projected revenue - \$300.00

Junior Elementary School (Office) – projected revenue - \$200.00

Kasson Elem/Middle School (8th Grade/PTO) – projected revenue - \$1,500.00; (School) - \$300.00

Philip Barbour High School (Boys Basketball) – projected revenue - \$1,000.00, \$400.00, \$500.00; (HOSA) - \$100.00, \$200.00; (NHS) - \$230.00; (TSA) - \$250.00

Philippi Middle School (Cheerleading) – projected revenue - \$1,000.00, \$500.00; (Office) - \$200.00; (Social Studies Fair) - \$1,500.00

Curriculum & Instruction –

7. Recommendation: Approve the county strategic plan. – Enclosure G
8. Recommendation: Make the Physics (course 60410H) at Philip Barbour High School at weighted credit for the 2016-2017 school year only. – Enclosure H

AGENDA
November 14, 2016

9. Recommendation: Approve/Confirm curricular trips. – Enclosure I

- Junior Elementary School (1st & 3rd Grades) - to Good Samaritan on November 14, 2016; (PreK-K) – to Harrison Co., Parks and Recreation on February 27, 2017; (School) – to Elkins on December 6, 2016; (School) – to Morgantown on December 21, 2016
- Kasson Elementary/Middle School (1-4 Grades) – to WVU Creative Arts Center on November 18, 2016; (7-8 Grades) – to WVU Art Museum on December 6, 2016; (Science Bowl Team) – to Fairmont on December 8, 2016; (Science Bowl Team) – to WVU on February 3, 2017; (Varsity & Jr. Varsity Band) – to WVU Creative Arts Center on November 28, 2016
- Philip Barbour High School (FFA) – to Huntington on November 18, 2016; (Hidden Promise Scholars) – to Glenville State on December 1, 2016
- Volga-Century Elementary School (School) – to Elkins Cinema on December 6, 2016; (School) – to WVU Creative arts Center on December 15, 2016

Facilities & Maintenance –

10. Recommendation: Approve building/ground modifications. – Enclosure J

- Junior Elementary School (Outside wall of multipurpose room) – install outlet; (Room 128) – install smartboard; (Room 129) – install smartboard; (Room 130) – install smartboard; (Room 131) – install smartboard; (Room 134) – install smartboard; (Room 136) – install smartboard; (Room 139) – install smartboard; (Hallway wall across from Room 139) – install bulletin board

11. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure K

- Kasson Elem/Middle School on December 22, 2016 – requested by Teresa Marsh for Christmas Concert; on November 10, 2016 – requested by Teresa Marsh for Pizza Party
- Philip Barbour High School on November 17, 2016 – requested by Adam Starks for Educational Meeting; on November 3, 2016 – requested by Cheryl Hawkins for Healthy Kids Training; on May 12-14, 2017 – requested by Hillary Paugh for Dance Recital; on November 12, 2016 – requested by John Bolton for MYF Cheer Competition; on November 27, 2016 – requested by John Bolton for BCAYF Banquet; on November 5, 2016 – requested by Kristian Campbell for Birthday Party; on November 13, 2016 – requested by Lori Wetzel for Fall Sports Banquet; on March 24-26, 2017 – requested by Nicholas Mayle for G-Force Strength Unit Program; on November 7, 2016 – requested by Nick Allen for Student Play Production; on December 9, 2016 – requested by Tonya Baker for Philippi Elementary School Christmas Program; on various dates in 2017 – requested by Will Gregory for Youth Soccer; on January 7, 2017 – requested by John Stemple for Annual retraining of coal miners

Food Service –

AGENDA
November 14, 2016

Policies –

12. Recommendation: Adopt revised policy 6500, Fair Labor Standards Act - Overtime, on second reading. – Enclosure L

Student Support –

Transportation –

13. Recommendation: Approve transportation travel requests. – Enclosure M

Travel –

14. Recommendation: Approve/Confirm requests for professional leave. – Enclosure N

Vocational –

Personnel –

15. Recommendation: Ratify the 1 day suspension without pay for a professional employee at Philip Barbour High School Complex.
16. Recommendation: Approve Memorandum of Understanding with Alderson Broaddus University for the placement of teacher candidates and other school professionals. – Enclosure O
17. Recommendation: Accept resignation of James Seaton as Head Girls Track Coach at Philip Barbour High School Complex effective October 31, 2016. – Enclosure P
18. Recommendation: Employ the following personnel for the 2016-2017 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure Q

Regular Employee Assignments 2016-2017		
Name of Person	Location	Position
	PES (Itinerant)	1306 Instructor, PreK Sp. Need (half time) Closes 11/07
Valarie Cross	County	1333 Bus Operator, Rt. 22/ Mechanic Assistant

Substitute Employee Assignments 2016-2017		
Name of Person	Location	Position
Alicia Dumire	County	1300-Substitute Cook Closes 10-14-16
	County	1300-Substitute Cook Closes 10-14-16
Shirley Gibson	County	Substitute Bus Operator

AGENDA
November 14, 2016

	County	Substitute Bus Operator
Ed Weaver	County	1316 Substitute Custodian Closes 10-24-16
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	County	1322 LPN/Aide(s) Closes 11/14
	PES	1312 Long Term Sub, PreK/PreK Sp. Needs (half time) Closes 11/07
	BES	1313 Long Term Sub, Kindergarten Closes 11/07
	VCES	1329 Long Term Sub, Kindergarten

AGENDA
November 14, 2016

Items For Discussion, Consideration and/or Possible Action –

1. Administrative Attendance Transfer – Enclosure R
2. School Newsletters – Enclosure S
3. Other

Next board meetings:

November 28, 2016 at 6:00 p.m. at Board of Education Office – TBA School LSIC
Presentation (Regular Session)

Adjournment