

BARBOUR COUNTY SCHOOLS

PHILIPPI WV 26416

MEMORANDUM -

TO: BOARD MEMBERS

Martin Durst
David Everson
Joanne McConnell
Adam Starks
Ron Phillips

FROM: EDDIE VINCENT, SUPERINTENDENT

DATE: November 05, 2024

RE: BOARD MEETING AGENDA

This meeting will be broadcast on Teams.

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The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Tuesday, November 12, 2024**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Minutes –

Approve the minutes of the October 28, 2024 board meeting. – Enclosure A

Recognitions –

Discussion –

School performance, student outcomes, academics –

Kasson Elementary/Middle School Presentation – Enclosure B

CTE Data – Enclosure C

Delegation(s) –

Reports –

Facilities Report – Enclosure D

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Superintendents Recommendations –

Attendance –

1. Recommendation: In compliance with Attendance Policy 8200, approve requests for out-of-zone attendance for the school year 2024/2025 contingent upon compliance with pupil-teacher ratio. – Enclosure E

Business & Finance

2. Recommendation: Approve regular payroll in the amount of \$671,859.06. – Enclosure F
3. Recommendation: Approve payment of bills in the amount of \$61,257.31. – Enclosure G
4. Recommendation: Approve the final total of travel reimbursement check run in the amount of \$2,780.04. - Enclosure H
5. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure I
 - A. Belington Elementary School
 1. (4th Grade) - \$250.00
 - B. Belington Middle School
 1. (Schoolwide) - \$500.00
 - C. Kasson Elementary/Middle School
 1. (Girl's Basketball) - \$300.00
 - D. Philip Barbour High School
 1. (Baseball) - \$1,000.00
 2. (Baseball) - \$1,000.00
 3. (Baseball) - \$1,000.00
 - E. Philippi Middle School
 1. (8th Grade) - \$2,000.00
 2. (Schoolwide) - \$1,000.00

Curriculum & Instruction –

6. Recommendation: Approve/Confirm curricular trips. – Enclosure J
 - A. Belington Elementary School
 1. (Whole School) – to Philip Barbour High School on December 19, 2024
 2. (KidREACH) – to West Virginia Wesleyan College on November 19, 2024
 - B. Junior Elementary School
 1. (KidREACH) – to West Virginia Wesleyan College on December 3, 2024
 - C. Philip Barbour High
 1. (10th Grades Students) – to Fred Eberle Technical Center on November 18, 2024
7. Recommendation: Ratify the expulsion agreement (01-2025) for a student at Philip Barbour High School. - Enclosure K

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- 8. Recommendation: Ratify the expulsion agreement (02-2025) for a student at Philip Barbour High School. - Enclosure L

Facilities & Maintenance –

- 9. Recommendation: Approve/Confirm the use of buildings and/or grounds. – Enclosure M
 - A. Philip Barbour High School
 - 1. On December 12, 2024 – requested by Dylan Harper (Barbour County OEM/911) for Informational Workshop
- 10. Recommendation: Approve the direct purchase of electrical components needed for the BES/PES Electrical Upgrade project from Graybar/Square D. – Enclosure N

Food Service –

Policies –

Student Support –

Transportation –

Travel –

- 11. Recommendation: Approve/Confirm requests for professional leave. – Enclosure O

Vocational –

Personnel –

- 12. Recommendation: Accept the resignation of June Collins as a Teacher at Philip Barbour High School effective at the end of the day on January 1, 2025. – Enclosure P
- 13. Recommendation: Employ the following personnel for the 2024/2025 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** - Enclosure Q

Regular Employee Assignments 2024-25 (FY25)		
Name of Person	Location	Job ID: Position
Sarah Haddix	Belington Elementary School	JobID: 32419 ECCAT/PreK-PreK Special Needs Aide/Supervisory Aide/Transportation Aide
	Philippi Middle School	JobID: 32173 Science Instructor
	Philippi Elementary School	JobID: 32186 Itinerant Multi-Categorical Instructor w/Autism

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Sarah Cutright	Philippi Middle School	JobID: 32192 Itinerant Counselor
	Philippi Middle School	JobID: 33728 Itinerant Special Needs Aide/Supervisory Aide/Transportation Aide

Substitute Employee Assignments 2024-25 (FY25)		
Name of Person	Location	Job ID: Position
	Barbour Board Office	JobID: 33099 Substitute Cook(s)
	Barbour Board Office	JobID: 33093 Substitute Custodian(s)
	Belington Elementary School	JobID: 33089 Long Term Substitute Itinerant Visually Impaired Instructor (half-time)
	Barbour Board Office	JobID: 33092 Substitute Secretary(s)
	Barbour Board Office	JobID: 33106 Substitute Teacher(s)
	Junior Elementary School	JobID: 33091 Long Term Substitute Music Instructor (half-time)
	Philippi Middle School	JobID: 33730 Long Term Substitute Itinerant Multi-Categorical w/Autism Instructor
Cody Lake	Barbour Board Office	JobID: 33769 Substitute Bus Operator(s)

Extra-Curricular Employee Assignments 2024-25 (FY25)		
Name of Person	Location	Job ID: Position
	Philip Barbour High School	JobID: 33731 Athletic Trainer (Winter Sports)
	Barbour Board Office	JobID: 33732 Homebound Instructor
	Belington Middle School	JobID: 33761 (2) Tutor(s)
Susanne Britton	Junior Elementary School	JobID: 33771 (1) After School Tutor
Christine Toscano-Nixon	Philippi Middle School	JobID: 33772 (2) After School Tutor(s)
Susanne Britton, Joseph Ferguson, Cindy Freeman, Tamara Burner, Danielle Rush, Charla Reger	Barbour Board Office	JobID: 33775 (Up to 15) Mentor Teacher(s)
	Barbour Board Office	JobID: 33777 Academic Fair Coordinator

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14. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure Q)

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Items For Discussion, Consideration, and/or Possible Action –

1. Executive Session
2. Other

Next board meetings:

November 18, 2024, at 6:00 p.m. at the Board of Education Office (Regular Session)

Adjournment