

**BARBOUR COUNTY SCHOOLS**

**PHILIPPI WV 26416**

**MEMORANDUM -**

**TO: BOARD MEMBERS**

Martin Durst  
David Everson  
Joanne McConnell  
Adam Starks  
Ron Phillips

**FROM: EDDIE VINCENT, SUPERINTENDENT**

**DATE: October 8, 2024**

**RE: BOARD MEETING AGENDA**

This meeting will be broadcast on Teams.

You can access the meeting at the link below.

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The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, October 14, 2024**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416**.

**Call to Order**

**Pledge to Flag**

**Invocation**

**Minutes –**

Approve the minutes of the September 23, 2024 board meeting. – Enclosure A

**Recognitions –**

**Discussion –**

**School performance, student outcomes, academics –**

Philippi Middle School Presentation – Enclosure B

Attendance/Enrollment Report – Enclosure C

**Delegation(s) –**

**Reports –**

Facilities Report – Enclosure D

**AGENDA**  
**October 14, 2024**

**Superintendents Recommendations –**

**Attendance –**

**Business & Finance**

1. Recommendation: Approve regular payroll in the amount of \$ \_\_\_\_\_. – Enclosure E
2. Recommendation: Approve payment of bills in the amount of \$175,649.45. – Enclosure F
3. Recommendation: Approve payment of bills in the amount of \$ \_\_\_\_\_ – Enclosure G
4. Recommendation: Approve the final total of utility/copier bills in the amount of \$6,948.26. – Enclosure H
5. Recommendation: Approve the final total of utility/copier bills in the amount of \$29,854.05. – Enclosure I
6. Recommendation: Approve the final total of travel reimbursement check run in the amount of \$2,770.65. - Enclosure J
7. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure K
  - A. Belington Elementary School
    1. (PTA) - \$5,000.00
  - B. Belington Middle School
    1. (All Staff) - \$1,500.00
    2. (Boy's Soccer) - \$500.00
    3. (Schoolwide) - \$500.00
    4. (Schoolwide) - \$500.00
    5. (Schoolwide) - \$300.00
  - C. Philip Barbour High School
    1. (Class 2027) - \$250.00
    2. (Outdoor Adventure Club) - \$200.00
    3. (Outdoor Adventure Club) - \$1,000.00
    4. (Swimming) - \$500.00
  - D. Philippi Elementary School
    1. (All Staff) - \$1,500.00
    2. (Library) - \$0.00

**Curriculum & Instruction –**

8. Recommendation: Approve Mr. Isaac Goff from Wirt County High School to chaperone an FBLA student from Philip Barbour High School at the National Fall FBLA Conference in Columbus, Ohio on November 7-9, 2024. – Enclosure L

## **AGENDA**

### **October 14, 2024**

9. Recommendation: Approve/Confirm curricular trips. – Enclosure M
- A. Belington Middle School
    - 1. (Band) – to Philip Barbour High School on October 19, 2024
    - 2. (School Incentive) – to Belington SkateZone on November 6, 2024
  - B. Kasson Elementary/Middle School
    - 1. (3-5 Grades) – to WVU Planetarium on November 7, 2024
  - C. Philip Barbour High School
    - 1. (FBLA) – to Snyder Farms in Huttonsville on October 25, 2024
    - 2. (FBLA) – to Canaan Valley Resort on November 4, 2024
  - D. Philippi Elementary School
    - 1. (Kindergarten through Second Grade) – to Mansfield Place on October 31, 2024
    - 2. (All Students) - Hayride through the school parking lot and onto Shook's Run and back to the school during Specials block on October 17, 2024
    - 3. (Kindergarten through Fourth) – to Morgantown on December 6, 2024
10. Recommendation: Authorize Philip Barbour High School to host their prom off-site at Knot Just Another Barn in Belington. – Enclosure N

### **Facilities & Maintenance –**

11. Recommendation: Approve/Confirm the use of buildings and/or grounds. – Enclosure O
- A. Belington Elementary School
    - 1. On December 14, 2024 – requested by Stephanie Moss for Belington Elementary School PTA
  - B. Belington Middle School
    - 1. On October 19, 2024 – requested by Heather George for Birthday Party
  - C. Philip Barbour High School
    - 1. 2024-2025 school year – requested by Jamie Bolton for WV Storm Volleyball Skill Development (Private Lessons)
    - 2. On December 13, 2024 – requested by Tonya Baker for Philippi Elementary School Christmas Program
12. Recommendation: Approve building/ground modifications. – Enclosure P
- A. Philip Barbour High School
    - 1. (Rooms 8 and 10) – Remove chalkboard in room 8 and replace it with dry erase board from room 10

### **Food Service –**

### **Policies –**

13. Recommendation: Review revised policy 1200, School Board Meetings for first reading. – Enclosure Q  
(<http://www.wvschools.com/barbourcountyschools/Policies.html#content4-3g>)

## **AGENDA**

### **October 14, 2024**

#### **Student Support –**

14. Recommendation: Approve contract with Best Life Therapy, LLC to provide sign language interpretation services for the 2024-2025 school year. – Enclosure R
15. Recommendation: Approve contract with Felicia Corley to provide mentoring to the School Psychologist of Barbour County Schools for the 2024-2025 school year. – Enclosure S

#### **Transportation –**

#### **Travel –**

16. Recommendation: Approve/Confirm requests for professional leave. – Enclosure T

#### **Vocational –**

#### **Personnel –**

17. Recommendation: Approve medical leave of absence for a service employee assigned to Bus Garage for approximately 6 months. – Enclosure U
18. Recommendation: Approve medical leave of absence for a service employee assigned to Bus Garage through approximately December 31, 2024. – Enclosure V
19. Recommendation: Approve medical leave of absence for a service employee assigned to Belington Elementary School through October 29, 2024. – Enclosure W
20. Recommendation: Approve medical leave of absence for a service employee assigned to Philippi Elementary School beginning September 25, 2024 through December 9, 2024. – Enclosure X
21. Recommendation: Accept the resignation of Samuel Christie as Head Girls Basketball Coach at Philippi Middle School effective September 24, 2024. – Enclosure Y
22. Recommendation: Accept the resignation of Morgan Watson as a ECCAT/PreK-PreK Special Needs Aide/Supervisory Aide/Transportation Aide at Belington Elementary School effective September 30, 2024. – Enclosure Z
23. Recommendation: Approve medical leave of absence for a professional employee assigned to Philippi Middle School beginning November 20, 2024 through approximately January 3, 2025. – Enclosure AA

**AGENDA**  
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24. Recommendation: Employ the following personnel for the 2024/2025 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d) - Enclosure BB**

<b>Regular Employee Assignments 2024-25 (FY25)</b>		
<b>Name of Person</b>	<b>Location</b>	<b>Job ID: Position</b>
	Philippi Middle School	JobID: 31339 Science/Social Studies – STAR Academy Instructor
	Junior Elementary School	JobID: 31340 Elementary Education Instructor (4 <sup>th</sup> Grade)
	Philippi Middle School	JobID: 31341 Itinerant Multi-Categorical w/Autism Instructor
	Philippi Middle School	JobID: 31342 Itinerant Multi-Categorical w/Autism Instructor
	Philippi Middle School	JobID: 31343 Mathematics Instructor
	Philippi Middle School	JobID: 31344 Mathematics Instructor
	Philippi Middle School	JobID: 31346 Elementary Education Instructor (5 <sup>th</sup> Grade)
	Philip Barbour High School	JobID: 31354 Mathematics Instructor
	Philip Barbour High School	JobID: 31355 Mathematics Instructor
	Philip Barbour High School	JobID: 31356 Mathematics Instructor
	Philip Barbour High School	JobID: 31357 Itinerant Educational Interpreter/Sign Language Specialist/Supervisory Aide/Transportation Aide
	Kasson Elementary/Middle School	JobID: 31358 Mathematics/Social Studies Instructor
	Kasson Elementary/Middle School	JobID: 31359 Itinerant LPN/Special Needs Aide/Supervisory Aide/Transportation Aide
	Belington Middle School	JobID: 31363 Science Instructor
	Junior Elementary School	JobID: 31365 Music Instructor (half-time)

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	Belington Elementary School	JobID: 31367 Preschool/Preschool Special Needs Instructor
	Belington Elementary School	JobID: 32191 Itinerant Visually Impaired Instructor (half-time)
	Belington Elementary School	JobID: 32419 Early Childhood Classroom Assistant Teacher/PreK Special Needs Aide/Supervisory Aide/Transportation Aide

<b>Substitute Employee Assignments 2024-25 (FY25)</b>		
<b>Name of Person</b>	<b>Location</b>	<b>Job ID: Position</b>
Danielle Cross	Barbour Board Office	JobID: 32174 Substitute Secretary(s)
	Barbour Board Office	JobID: 32176 Substitute Custodians(s)
	Barbour Board Office	JobID: 32177 Substitute LPN/Aide(s)
	Barbour Board Office	JobID: 32178 Substitute School Nurse RN(s)
	Barbour Board Office	JobID: 32179 Substitute Cook(s)
	Barbour Board Office	JobID: 32180 Restricted Short-Term Substitute Teacher(s)
Burl Waybright	Barbour Board Office	JobID: 32181 Substitute Bus Operator(s)
	Barbour Board Office	JobID: 32183 Substitute Teacher(s)
Nickalus Allen	Philippi Elementary School	JobID: 32188 Long Term Substitute Itinerant Multi-Categorical w/Autism Instructor
	Junior Elementary School	JobID: 32190 Long Term Substitute Music Instructor (half-time)
David Wilson	Barbour Board Office	JobID: 32290 Long Term Substitute Bus Operator, Rt. 8
Kacey Hinkle	Philippi Elementary School	JobID: 32315 Long Term Substitute Cook (half-time)

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<b>Extra-Curricular Employee Assignments 2024-25 (FY25)</b>		
<b>Name of Person</b>	<b>Location</b>	<b>Job ID: Position</b>
Casey Mayle	Kasson Elementary/Middle School	JobID: 31362 Head Cheerleading Coach
	Philip Barbour High School	JobID: 32182 Athletic Trainer (Winter Sports)
	Barbour Board Office	JobID: 32193 Homebound Instructor
Miles Croston	Philippi Middle School	JobID:32210 Head Girls Basketball Coach
Erin Fincham/Melissa Parsons	Belington Elementary School	JobID: 32242 (2) After School Tutor(s)
	Belington Middle School	JobID: 32249 (2) Tutor(s)
	Junior Elementary School	JobID: 32250 (1) After School Tutor
Felicia Fordyce/Crystal Sanders	Kasson Elementary/Middle School	JobID: 32251 (2) After School Tutor(s)
Veda Daugherty/Carol Smiley/Pam Smith	Philippi Elementary School	JobID: 32252 (3) Tutor(s)
Joseph Ferguson/Thomas Lott	Philippi Middle School	JobID: 32269 (4) After School Tutor(s)

25. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure BB)

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Items For Discussion, Consideration, and/or Possible Action –

1. Reponse to Fire Marshall Report – Enclosure CC
2. Executive Session
3. Other

Next board meetings:

October 28, at 6:00 p.m. at the Board of Education Office (Regular Session)(Belington  
Middle School Presentation)

**Adjournment**



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**ADDENDUM**

**Business & Finance**

26. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) – Enclosure #1
- A. Belington Elementary School
    - 1. (PTA) - \$100.00
    - 2. (PTA) - \$500.00
  - B. Philip Barbour High School
    - 1. (Swimming) - \$550.00

**Curriculum & Instruction –**

27. Recommendation: Approve/Confirm curricular trips. – Enclosure #2
- A. Junior Elementary School
    - 1. (Whole School) – to Tygart Valley Health & Rehabilitation on October 24, 2024
    - 2. (Whole School) – to Morgantown on November 20, 2024

**Facilities & Maintenance –**

28. Recommendation: Approve/Confirm the use of buildings and/or grounds. – Enclosure #3
- A. Belington Elementary School
    - 1. On December 14, 2024 – requested by Stephanie Moss for Belington Elementary School PTA Dance
  - B. Philip Barbour High School
    - 1. On December 15, 2024 – requested by Nick Mayle for All County Football Banquet