

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Jared Nestor
Adam Starks
Ron Phillips

FROM: JEFF WOOFER, SUPERINTENDENT

DATE: October 5, 2021

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, October 11, 2021**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416**.

Call to Order

Pledge to Flag

Invocation

Minutes –

Approve the minutes of the September 27, 2021, meeting. – Enclosure A

Recognitions –

Delegation(s) –

Reports –

Attendance/Enrollment Report – Enclosure B

Superintendents Recommendations –

Attendance –

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Business & Finance –

1. Recommendation: Approve payment of bills for the period of September 21, 2021, through October 5, 2021, at a total expenditure of \$128,660.07. – Enclosure C
2. Recommendation: Authorize October 15, 2021, payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure C)
3. Recommendation: Authorize the payment of utility bills and copier bills due before the next board meeting not to exceed \$50,000.00. (Refer to Enclosure C)
4. Recommendation: Approve the final total of September 28, 2021, payroll check, and federal withholdings in the amount of \$484,315.18. – Enclosure D
5. Recommendation: Approve the final total of utility/copier bills in the amount of \$38,801.86. – Enclosure E
6. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure F

Belington Elementary School (PTA) – projected revenue - \$1,500.00

Belington Middle School (School) – projected revenue - \$200.00

Philip Barbour High School (Class of 2025) – projected revenue - \$1,000.00, \$1,000.00;
(FBLA) - \$400.00, \$500.00; (Class of 2023) - \$2,000.00

Philippi Elementary School (Office) – projected revenue - \$500.00; (Scholastic Book fair)
- \$500.00

Philippi Middle School (5th & 6th Grades) – projected revenue - \$900.00

7. Recommendation: Approve the FY2021 financial statements. – Enclosure G

Curriculum & Instruction –

8. Recommendation: Approve educational leave request for a student at Kasson Elementary/Middle School. – Enclosure H
9. Recommendation: Approve educational leave request for a student at Kasson Elementary/Middle School. – Enclosure I
10. Recommendation: Approve educational leave request for a student at Philippi Elementary School. – Enclosure J
11. Recommendation: Approve educational leave request for a student at Philippi Middle School. – Enclosure K
12. Recommendation: Approve educational leave request for a student at Philippi Middle School. – Enclosure L

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13. Recommendation: Approve educational leave request for a student at Philippi Middle School. – Enclosure M
14. Recommendation: Approve educational leave request for a student at Philippi Middle School. – Enclosure N
15. Recommendation: Approve/Confirm curricular trips. – Enclosure O

Kasson Elementary/Middle School (School) – on Various Dates in October to Kasson Road and Shiloh Road
Philip Barbour High School (FBLA) – to Flatwoods on October 25-26, 2021

Facilities & Maintenance –

16. Recommendation: Approve building/ground modifications. – Enclosure P

Philip Barbour High School (Walls and Athletic hallway) – install Wall Boxes and hang frames
17. Recommendation: Approve/Confirm the use of buildings and/or grounds. – Enclosure Q

Philip Barbour High School on October 21, 2021 – requested by Christina Waybright for Paint Night Fundraiser; on November 5-7, 2021 – requested by Heather Halfin for Christmas Craft Show; on November 6-7, 2021 – requested by Christina Holbrook for Knickerbockers Portrait Fundraiser
Philippi Middle School on October 23, 2021 – requested by 5th & 6th Grades for Dance

Food Service –

Policies –

18. Recommendation: Review revised policy 1200: School Board Meetings, for second reading. – Enclosure R
19. Recommendation: Review revised policy 8210: Attendance, for first reading. – Enclosure S

Student Support –

20. Recommendation: Approve a Memorandum of Agreement with The EdVenture Group, Inc. – Enclosure T

Transportation –

Travel –

21. Recommendation: Approve/Confirm requests for professional leave. – Enclosure U

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Vocational –

Personnel –

- 22. Recommendation: Accept the resignation of Lana Jill Weese as a Health Science Teacher at Philip Barbour High School effective at the time her replacement has been hired. – Enclosure V
- 23. Recommendation: Accept the resignation of Brissa Marshall as an After School Title I 4th Grade Tutor at Philippi Elementary School effective September 30, 2021. – Enclosure W
- 24. Recommendation: Accept the resignation of Glenn Lockey as a Bus Operator effective October 3, 2021. – Enclosure X
- 25. Recommendation: Employ the following personnel for the 2021/2022 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure Y

Regular Employee Assignments 2021-22		
Name of Person	Location	Job ID: Position
	PBHS, Itinerant	Job 3458: 2021Educational Interpreter/Sign Language Specialist/Supervisory Aide/Transportation Aide
	PMS, Itinerant	Job 3459: Visually Impaired/Multi-Categorical Instructor
	PES, itinerant	Job 3460: PreK/Prek Special Needs Instructor (half-time)
	PMS, Itinerant	Job 3461: Gifted/Multi-Categorical Instructor (half-time)
	PES, Itinerant	Job 3462: Multi-Categorical/Severely Profoundly Impaired Instructor w/Autism
	PMS	Job 3463: Mathematics Instructor
	PES	Job 3470: Elementary Education Instructor
	PES, Itinerant	Job 3493: Multi-Categorical w/Autism Instructor
Donald Metheney	County	Job 3501: Bus Operator, Rt. 20

Substitute Employee Assignments 2021-22		
Name of Person	Location	Job ID: Position
	County	Job 3454: Substitute Custodian(s)

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	County	Job 3455: Substitute LPN/Aide(s)
	County	Job 3456: Substitute School Nurse RN(s)
	County	Job 3457: Substitute Secretary(s)
	County	Job 3468: Substitute Cook(s)
Shannon Goshert, Casey Puffenbarger	County	Job 3469: Substitute Teacher(s)
	County	Job 3394: Substitute Bus Operator(s)
	County	Job 3515: Substitute Bus Operator(s)
Shannon Goshert	PMS	Job 3517: Long Term Substitute Language Arts Instructor
Sara Poling	PES	Job 3518: Long Term Substitute Title I Reading/Math Instructor

Extra-Curricular Employee Assignments 2021-22

	PBHS	Job 3453: Assistant Wrestling Coach
	PBHS	Job 3464: Athletic Trainer (Fall Sports)
	KEMS	Job 3465: Head Girls Basketball Coach
	KEMS	Job 3466: Assistant Girls Basketball Coach
	BMS	Job 3467: Assistant Boys Basketball Coach
Jessica Moreno	PMS	Job 3490: (1)English/Language Arts Support Teacher (Extra-Curricular)
	PBHS	Job 3514: Volunteer Assistant Softball Coach
Tamara Burner	PES	Job 3516: (1)After School Title I 1st Grade Tutor (Extra-Curricular)
Trista Dalton	PBHS	Job 3488: (1)High School Math Support Teacher (Extra-Curricular)
Ashley Poling	BMS	Job 3489: (1)English/Language Arts Support Teacher (Extra-Curricular)

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26. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure Y)

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Items For Discussion, Consideration, and/or Possible Action –

1. Kasson Elementary/Middle School Newsletter – Enclosure Z
2. Other

Next board meetings:

October 25, 2021, at 6:00 p.m. at Board of Education Office (Regular Session)

Adjournment