

BARBOUR COUNTY SCHOOLS

PHILIPPI WV 26416

MEMORANDUM -

TO: BOARD MEMBERS

Martin Durst
David Everson
Joanne McConnell
Adam Starks
Ron Phillips

FROM: EDDIE VINCENT, SUPERINTENDENT

DATE: September 17, 2024

RE: BOARD MEETING AGENDA

This meeting will be broadcast on Teams.

You can access the meeting at the link below.

[Join the meeting now](#)

Meeting ID: 261 390 681 979

Passcode: v5BELG

Dial in by phone

[+1 304-553-7794,,345278705#](#) United States,
Charleston

[Find a local number](#)

Phone conference ID: 345 278 705#

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, September 23, 2024**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Minutes –

Approve the minutes of the September 9, 2024 board meeting. – Enclosure A

Recognitions –

Discussion –

School performance, student outcomes, academics –

Delegation(s) –

Kathryn Carter/Visit Mountaineer Country CVB – Leave No Trace training

Reports –

FY2024 year-end Financial Report – Enclosure B

August 2024 Financial Report – Enclosure C

AGENDA

September 23, 2024

Superintendents Recommendations –

Attendance –

Business & Finance

1. Recommendation: Approve payment of bills in the amount of \$233,934.43. – Enclosure D
2. Recommendation: Approve payment of bills in the amount of \$138,287.87. – Enclosure E
3. Recommendation: Approve the final total of travel reimbursement check run in the amount of \$2,751.71. – Enclosure F
4. Recommendation: Approve payment of utility/copier bills in the amount of \$48,290.25. – Enclosure G
5. Recommendation: Approve FY2024 financial statements.
6. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure H
 - A. Belington Elementary School
 1. (Choir) - \$0.00
 - B. Belington Middle School
 1. (7th Grade) - \$500.00
 2. (7th Grade) - \$100.00
 3. (8th Grade) - \$1,500.00
 4. (8th Grade) - \$1,000.00
 5. (Band) - \$1,500.00
 6. (Band) - \$500.00
 7. (Band) - \$500.00
 8. (Cheer) - \$500.00
 9. (Girls Soccer) - \$1,500.00
 10. (Schoolwide) - \$500.00
 - C. Junior Elementary School
 1. (All Staff) - \$500.00
 - D. Kasson Elementary/Middle School
 - E. Philip Barbour High School
 1. (Band) - \$1,000.00
 2. (Class of 2026) - \$1,000.00
 3. (FBLA) - \$1,000.00
 4. (FBLA) - \$500.00
 5. (FFA) - \$1,500.00
 - F. Philippi Elementary School
 1. (All Staff) - \$0.00

AGENDA

September 23, 2024

Curriculum & Instruction –

7. Recommendation: Approve/Confirm curricular trips. – Enclosure I
 - A. Belington Middle School
 1. (Band) – to Buckwheat Festival, Kingwood on September 26, 2024
 - B. Junior Elementary School
 1. (Preschool and Kindergarten) – to Snyder Farm on October 21, 2024
 - C. Kasson Elementary/Middle School
 1. (8th Grade Science) – to Morgantown on October 25, 2024
 - D. Philip Barbour High School
 1. (HSTA/CNA Students) – to Morgantown on October 9, 2024
 2. (FBLA) – to Canaan Valley Resort on November 21, 2024
 - E. Philippi Middle School
 1. (7/8 Band) – to Mountain State Forest Festival on September 29, 2024
8. Recommendation: Approve the acceptance of a Therapy Dog to be placed at Belington Elementary/Belington Middle School in conjunction with the Community in Schools program

Facilities & Maintenance –

9. Recommendation: Approve/Confirm the use of buildings and/or grounds. – Enclosure J
 - A. Belington Elementary School
 1. 2024-2025 school year – requested by Carol Malcolm-Parsons for World Vision KidREACH
 - B. Belington Middle School
 1. 2024-2025 school year – requested by Carol Malcolm-Parsons for World Vision REACH.U
 - C. Junior Elementary School
 1. 2024-2025 school year – requested by Carol Malcolm-Parsons for World Vision REACH.U
 - D. Kasson Elementary/Middle School
 1. On December 14, 2024 – requested by Twila Matlick for Family Dinner
 - E. Philip Barbour High School
 1. On November 24, 2024 – requested by Samantha Rexrode for Mountain State Storm Volleyball Club
 2. On October 16, 2024 – requested by Charla Reger for Autism Training Center
 3. 2024-2025 school year – requested by Carol Malcolm-Parsons for World Vision REACH.U
 - F. Philippi Elementary School
 1. 2024-2025 school year – requested by Carol Malcolm-Parsons for World Vision KidREACH
 - G. Philippi Middle School
 1. On October 12, 2024 – requested by Buffy Lough for Philippi Elementary School PTO Fall Carnival Coronation

AGENDA
September 23, 2024

10. Recommendation: Approve the contract with McKinley Architecture and Engineering for the Philippi Elementary/Belington Elementary Electrical Upgrade Project. – Enclosure K

Food Service –

Policies –

11. Recommendation: Adopt revised policy 8210, Attendance on second reading. – Enclosure L
(<http://www.wvschools.com/barbourcountyschools/Policies.html#content4-3g>)

Student Support –

Transportation –

Travel –

12. Recommendation: Approve/Confirm requests for professional leave. – Enclosure M

Vocational –

Personnel –

13. Recommendation: Approve medical leave of absence for a professional employee assigned to Philippi Elementary School beginning approximately September 3, 2024, through approximately January 1, 2025. – Enclosure N
14. Recommendation: Accept the resignation of Angel Stull as an extra-curricular Homebound teacher effective September 11, 2024. – Enclosure O
15. Recommendation: Accept the resignation of Gunnar Coontz as a volunteer assistant boys basketball coach at Philip Barbour High School effective September 12, 2024. – Enclosure P
16. Recommendation: Accept the resignation of Shawna Worthington as a substitute cook effective September 17, 2024. – Enclosure Q
17. Recommendation: Accept the resignation of Barbara Barkley as a substitute teacher effective September 5, 2024. – Enclosure R
18. Recommendation: Employ the following personnel for the 2024/2025 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** - Enclosure S

Regular Employee Assignments 2024-25 (FY25)		
Name of Person	Location	Job ID: Position
Morgan Watson	Belington Elementary School	JobID: 29583 ECCAT/PreK-PreK Special Needs Aide/Supervisory Aide/Transportation Aide

AGENDA
September 23, 2024

	Kasson Elementary/Middle School	JobID: 29585 PreK/PreK Special Needs Instructor
Katelyn Simmons	Philip Barbour High School	JobID: 29602 Counselor
	Philippi Elementary School	JobID: 30457 Itinerant Multi-Categorical w/Autism Instructor
	Belington Elementary School	JobID: 31336 Itinerant Visually Impaired Instructor (half-time)
	Philippi Middle School	JobID: 31351 Itinerant Counselor
Kimberly Burnett	Philip Barbour High School	JobID: 31353 Counselor (half-time)

Substitute Employee Assignments 2024-25 (FY25)		
Name of Person	Location	Job ID: Position
Zachary Miller	Barbour Board Office	JobID: 29586 Substitute Custodian(s)
	Barbour Board Office	JobID: 29587 Substitute LPN/Aide(s)
	Barbour Board Office	JobID: 29590 Substitute School Nurse RN(s)
Heather Young, Kelly McDaniel, Ariel McDivitt	Barbour Board Office	JobID: 29592 Substitute Cook(s)
	Barbour Board Office	JobID: 29594 Restricted Short-Term Substitute Teacher(s)
Rachael King, Ray Braddock	Barbour Board Office	JobID: 29595 Substitute Bus Operator(s)
Johnny Williams III, Marisa Terwilliger, Twila Smith, Abigail Taylor, Stacy Smalley	Barbour Board Office	JobID: 29599 Substitute Teacher(s)
	Barbour Board Office	JobID: 27289 Substitute Secretary(s)
Heather Young, Jennifer Layton, Ariel McDivitt	Barbour Board Office	JobID: 30428 Substitute Aide(s)
	Junior Elementary School	JobID: 30461 Long Term Substitute Music Instructor (half-time)
Christie Allen	Philippi Middle School	JobID: 31349 Long Term Substitute Elementary Education Instructor (5 th Grade)
Terri Riffle	Belington Middle School	JobID: 31364 Long Term Substitute Science Instructor

AGENDA
September 23, 2024

Laura Shelton	Belington Elementary School	JobID: 31368 Long Term Substitute PreK/PreK Special Needs Instructor
---------------	-----------------------------	--

Extra-Curricular Employee Assignments 2024-25 (FY25)		
Name of Person	Location	Job ID: Position
	Philip Barbour High School	JobID: 29598 Athletic Trainer (Winter Sports)
	Belington Middle School	JobID: 30425 Volunteer Assistant Boys Soccer Coach
	Belington Middle School	JobID: 30426 Volunteer Assistant Girls Soccer Coach
Christopher Anglin	Philip Barbour High School	JobID: 30427 Assistant Boys Soccer Coach
Gunnar Coontz	Philip Barbour High School	JobID: 31366 Assistant Boys Basketball Coach

19. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure S)

Kelly McDaniel

Benjamin Proudfoot

AGENDA
September 23, 2024

Items For Discussion, Consideration, and/or Possible Action –

1. PRO Grant renewal
2. Executive Session
3. Other

Next board meetings:

October 14, at 6:00 p.m. at the Board of Education Office (Regular Session)(Philippi
Middle School Presentation)

Adjournment

AGENDA
September 23, 2024

ADDENDUM

Business & Finance

20. Recommendation: Approve regular payroll in the amount of \$587,272.71. – Enclosure #1
21. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure #2
 - A. Philip Barbour High School
 1. (Football) - \$300.00
 - B. Philippi Elementary School
 1. (1st Grade) - \$1,000.00