

BARBOUR COUNTY SCHOOLS

PHILIPPI WV 26416

MEMORANDUM -

TO: BOARD MEMBERS

Martin Durst
David Everson
Joanne McConnell
Adam Starks
Ron Phillips

FROM: EDDIE VINCENT, SUPERINTENDENT

DATE: September 3, 2024

RE: BOARD MEETING AGENDA

This meeting will be broadcast on Teams.

You can access the meeting at the link below.

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The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, September 9, 2024**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Minutes –

Approve the minutes of the August 26, 2024 board meeting. – Enclosure A

Recognitions –

Discussion –

School performance, student outcomes, academics –

Attendance/Enrollment Report – Enclosure B

GSA Test Scores

Delegation(s) –

Will Gregory – Promise Foundation

Bridgette Tenney/Buchannon Upshur High Yellowstone – Enclosure C

Reports –

Facilities Report

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Superintendents Recommendations –

Attendance –

1. Recommendation: In compliance with Attendance Policy 8200, approve requests for out-of-zone attendance for the school year 2024/2025 contingent upon compliance with pupil-teacher ratio. – Enclosure D

Business & Finance

2. Recommendation: Approve regular payroll in the amount of \$210,901.70. – Enclosure E
3. Recommendation: Approve regular payroll in the amount of \$424,303.44. – Enclosure F
4. Recommendation: Approve payment of bills in the amount of \$203,946.25. – Enclosure G
5. Recommendation: Approve the final total of travel reimbursement check run in the amount of \$4,606.78. – Enclosure H
6. Recommendation: Approve payment of utility/copier bills in the amount of \$18,128.95. – Enclosure I
7. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure J
 - A. Belington Elementary School
 1. (Schoolwide) - \$500.00
 2. (Special Education) - \$1,000.00
 - B. Belington Middle School
 1. (7th Grade) - \$300.00
 2. (7th Grade) - \$300.00
 3. (Schoolwide) - \$500.00
 4. (Science Dept.) - \$500.00
 5. (Student Council) - \$5,000.00
 - C. Junior Elementary School
 1. (PreK and Kindergarten) - \$500.00
 - D. Kasson Elementary/Middle School
 1. (8th Grade) - \$4,000.00
 2. (8th Grade) - \$3,000.00
 3. (Athletics) - \$300.00
 4. (PTO) - \$0.00
 5. (PTO) - \$300.00
 6. (PTO) - \$8,000.00
 7. (Schoolwide) - \$2,000.00
 - E. Philip Barbour High School
 1. (FBLA) - \$5,000.00
 2. (FBLA) - \$1,000.00
 3. (FBLA) - \$1,000.00

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4. (FBLA) - \$500.00
 5. (FBLA) - \$500.00
 6. (FBLA) - \$500.00
 7. (FBLA) - \$500.00
 8. (FBLA) - \$500.00
 9. (FBLA) - \$500.00
 10. (FBLA) - \$200.00
 11. (FBLA) - \$200.00
 12. (FBLA) - \$200.00
 13. (ProStart) - \$500.00
 14. (ProStart) - \$500.00
- F. Philippi Elementary School
1. (All Staff) - \$2,000.00

Curriculum & Instruction –

8. Recommendation: Approve/Confirm curricular trips. – Enclosure K
 - A. Kasson Elementary/Middle School
 1. (8th Grade) – to Washington DC on May 30, 2025 to June 1, 2024
 2. (Whole School) – to Pricketts Fort on October 24, 2024
 - B. Philip Barbour High School
 1. (FFA) – to Cedar Lakes Conference Center on October 2, 2024
 2. (FFA) – to WVU Morgantown, WV on September 26, 2024
 3. (Senior & Junior Class) – to West Virginia Wesleyan College on September 10, 2024
9. Recommendation: Approve chaperones for Philip Barbour High School Band for the 2024/2025 school year. – Enclosure L

Facilities & Maintenance –

10. Recommendation: Accept bid from Brightly for School Dude software. – Enclosure M
11. Recommendation: Approve/Confirm the use of buildings and/or grounds. – Enclosure N
 - A. Philippi Elementary School
 1. On October 6, 2024 – requested by Morgan Stuart for baby shower
12. Recommendation: Approve building/ground modifications. – Enclosure O
 - A. Junior Elementary School
 1. (3rd Grade Classroom) – move Smartboard
 - B. Philippi Elementary School
 1. (Ms. Propsts Room) – install outlet
 - C. Philippi Middle School
 1. (Nurse’s Room Bathroom) – install handicap handrails

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Food Service –

Policies –

13. Recommendation: Review revised policy 8210, Attendance for first reading. – Enclosure P (<http://www.wvschools.com/barbourcountyschools/Policies.html#content4-3g>)

Student Support –

Transportation –

14. Recommendation: Approve contract with CMA Auction Services to sell six red tagged buses and an old maintenance van. – Enclosure Q

Travel –

15. Recommendation: Approve/Confirm requests for professional leave. – Enclosure R

Vocational –

Personnel –

16. Recommendation: Rescind the employment of Samantha Fultineer as an ECCAT/PreK-PreK Special Needs Aide/Supervisory Aide at Belington Elementary School that was approved at the August 26, 2024 meeting and allow her to remain at Philip Barbour High School. – Enclosure S
17. Recommendation: Accept the resignation of Chase Bryne as a substitute teacher effective August 22, 2024. – Enclosure T
18. Recommendation: Accept the resignation of Natasha Elmond as a substitute aide effective August 22, 2024. – Enclosure U
19. Recommendation: Accept the resignation of Jonathon Carpenter as an Assistant Boys Basketball Coach at Philip Barbour High School effective August 27, 2024. – Enclosure V
20. Recommendation: Eliminate the following professional positions for the 2024-2025 school year. – Enclosure W

Position	Location	Funding Source	FTE
Counselor	PBHS	State Aid/County	1

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21. Recommendation: Approve the following list of new positions to be created for the 2024-2025 school year to allow the school system to meet the needs of students and fluctuations in funding and student populations. – Enclosure X

Position	Location	Funding Source	FTE
Counselor	PBHS	State Aid/County	.5
Visually Impaired Instructor	BES – Itinerant	State Aid/County	.5

22. Recommendation: Employ the following personnel for the 2024/2025 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** - Enclosure Y

Regular Employee Assignments 2024-25 (FY25)		
Name of Person	Location	Job ID: Position
	Junior Elementary School	JobID: 28370 Elementary Education Instructor (4 th Grade)
	Philippi Middle School	JobID: 30433 Itinerant Multi-Categorical w/Autism Instructor
	Philippi Middle School	JobID: 30436 Itinerant Multi-Categorical w/Autism Instructor
	Philippi Middle School	JobID: 30440 Itinerant Multi-Categorical w/Autism Instructor
	Philippi Middle School	JobID: 30442 Mathematics Instructor
	Philippi Middle School	JobID: 30443 Mathematics Instructor
	Philippi Middle School	JobID: 30444 Science Instructor
	Philippi Middle School	JobID: 30445 Elementary Education Instructor (5 th Grade)
	Philippi Middle School	JobID: 30446 Itinerant Counselor
	Philip Barbour High School	JobID: 30449 Counselor
	Philip Barbour High School	JobID: 30450 Mathematics Instructor
	Philip Barbour High School	JobID: 30451 Mathematics Instructor
	Philip Barbour High School	JobID: 30452 Mathematics Instructor
	Philip Barbour High School	JobID: 30453 Itinerant Educational Interpreter/Sign Language Specialist/Aide/Transportation Aide

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	Kasson Elementary/Middle School	JobID: 30454 Math/Social Studies Instructor
	Kasson Elementary/Middle School	JobID: 30455 Itinerant LPN/Special Needs Aide/Supervisory Aide/Transportation Aide
	Philippi Elementary School	JobID: 30457 Itinerant Multi-Categorical w/Autism Instructor
	Belington Middle School	JobID: 30458 Science Instructor
	Belington Elementary School	JobID: 30459 PreK/PreK Special Needs Instructor
	Junior Elementary School	JobID: 30460 Music Instructor (half-time)
Zachary Campbell	Belington Elementary School	JobID: 30462 Itinerant Communities In Schools Coordinator
	Belington Elementary School	JobID: 29583 ECCAT/PreK-PreK Special Needs Aide/Supervisory Aide/Transportation Aide

Substitute Employee Assignments 2024-25 (FY25)

Name of Person	Location	Job ID: Position
Elizabeth Sanetrik	Junior Elementary School	JobID: 28371 Long-Term Substitute Elementary Education Instructor (4 th Grade)
Simone Geogorian	Philippi Middle School	JobID: 29550 Long-Term Substitute Science Instructor
	Barbour Board Office	JobID: 30428 Substitute Aide(s)
	Junior Elementary School	JobID: 30461 Long-Term Substitute Music Instructor (half-time)

Extra-Curricular Employee Assignments 2024-25 (FY25)

Name of Person	Location	Job ID: Position
	Belington Middle School	JobID: 30425 Volunteer Assistant Boys Soccer Coach
	Belington Middle School	JobID: 30426 Volunteer Assistant Girls Soccer Coach
	Philip Barbour High School	JobID: 30427 Assistant Boys Soccer Coach
Samuel Christie	Philippi Middle School	JobID: 30447 Head Girls Basketball Coach
	Philippi Middle School	JobID: 30448 Volunteer Assistant Football Coach

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	Kasson Elementary/Middle School	JobID: 30456 Head Cheerleading Coach
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23. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure Y)

Joann Morris Timothy Canterbury _____

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Items For Discussion, Consideration, and/or Possible Action –

1. Executive Session
2. Superintendent's Goals – Enclosure Z
3. Other

Next board meetings:

September 23, 2024, at 6:00 p.m. at the Board of Education Office (Regular Session)

Adjournment

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Tabled items from August 26, 2024 meeting

Facilities & Maintenance –

24. Recommendation: Approve the contract conveying the BC Bank Park to the Barbour County Board of Education from the Promise Foundation. – Enclosure AA