

**BARBOUR COUNTY SCHOOLS**

**PHILIPPI WV 26416**

**MEMORANDUM -**

**TO: BOARD MEMBERS**

Martin Durst  
David Everson  
Joanne McConnell  
Adam Starks  
Ron Phillips

**FROM: EDDIE VINCENT, SUPERINTENDENT**

**DATE: July 16, 2024**

**RE: BOARD MEETING AGENDA**

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, July 22, 2024**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

**Call to Order**

**Pledge to Flag**

**Invocation**

**Minutes –**

Approve the minutes of the July 8, 2024 board meeting. – Enclosure A

**Recognitions –**

**Discussion –**

**School performance, student outcomes, academics –**

**Delegation(s) –**

**Reports –**

**AGENDA**  
**July 22, 2024**

**Superintendents Recommendations –**

**Attendance –**

1. Recommendation: In compliance with Attendance Policy 8200, approve requests for out-of-zone attendance for the school year 2024/2025 contingent upon compliance with pupil-teacher ratio. – Enclosure B

**Business & Finance –**

2. Recommendation: Approve regular payroll in the amount of \$50,584.43. – Enclosure C
3. Recommendation: Approve payment of bills in the amount of \$1,030,936.26. – Enclosure D
4. Recommendation: Approve payment of bills in the amount of \$26,940.88. – Enclosure E
5. Recommendation: Approve payment of bills in the amount of \$33,867.22. – Enclosure F
6. Recommendation: Approve payment of bills in the amount of \$2,492.77. – Enclosure G
7. Recommendation: Approve the final total of utility/copier bills in the amount of \$47,546.59. – Enclosure H
8. Recommendation: Approve the final total of travel reimbursement check run in the amount of \$3,262.56. - Enclosure I

**Curriculum & Instruction –**

9. Recommendation: Approve an agreement with Dynamic Literacy LLC to provide School improvement work, and staff development for BCS Schools during the 2024/2025 school year. – Enclosure J
10. Recommendation: Approve/Confirm curricular trips. – Enclosure K
  - A. Philip Barbour High School
    1. (Girls Soccer) – to Barbour County 4H Camp on August 6-9, 2024

**Facilities & Maintenance –**

11. Recommendation: Approve the Memorandum of Understanding's concerning the School Crisis Plans. – Enclosure L

**Food Service –**

**AGENDA**  
**July 22, 2024**

**Policies –**

12. Recommendation: Review policy 7200: Student Grading System. – Enclosure M (<http://www.wvschools.com/barbourcountyschools/Policies.html#content4-3g>)

**Student Support –**

**Technology –**

**Transportation –**

**Travel –**

13. Recommendation: Approve/Confirm requests for professional leave. – Enclosure N

**Vocational –**

**Personnel –**

14. Recommendation: Accept the resignation of Alicia Tinney as Principal (half-time)/Teacher (half-time) at Junior Elementary School effective July 16, 2024. – Enclosure O
15. Recommendation: Approve an agreement with Glenville State University for student teachers for the 2024/2025 school year. – Enclosure P
16. Recommendation: Employ the following personnel for the 2024/2025 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** - Enclosure Q

<b>Regular Employee Assignments 2024-25 (FY25)</b>		
<b>Name of Person</b>	<b>Location</b>	<b>Job ID: Position</b>
Christian Heater	Kasson Elementary & Middle School	JobID: 24628 Itinerant Multi-Categorical w/Autism Instructor
	Junior Elementary School	JobID: 24630 Music Instructor (half-time)
	Philippi Middle School	JobID: 24635 Mathematics Instructor
	Philippi Middle School	JobID: 24642 Mathematics Instructor
	Philip Barbour High School	JobID: 24646 Counselor
Thomas Lott	Philippi Middle School	JobID: 25119 Language Arts Instructor
	Junior Elementary	JobID: 25652 Elementary Education Instructor (4 <sup>th</sup> Grade)

**AGENDA**  
**July 22, 2024**

	School	
Tyke Foster	Philippi Middle School	JobID: 25655 Assistant Principal
Jessica Moss	Junior Elementary School	JobID: 25657 Secretary/Media Aide/Supervisory Aide
Julie Wise	Junior Elementary School	JobID: 25662 2 <sup>nd</sup> Grade Instructional Aide/Supervisory Aide
	Philip Barbour High School	JobID: 25664 Mathematics Instructor
Miranda Smith	Philip Barbour High School	JobID: 26755 General Science/Biology Instructor
	Philippi Elementary School	JobID: 26763 Communities In Schools Coordinator
	Philippi Middle School	JobID: 26767 Science/Social Studies - STAR Academy Instructor
Delane McDaniel	Barbour Board Office	JobID: 26770 Bus Operator, Route 31
	Belington Middle School	JobID: 26772 Language Arts Instructor
	Philip Barbour High School	JobID: 26797 Counselor
	Kasson Elementary & Middle School	JobID: 27003 Itinerant LPN/Special Needs Aide/Supervisory Aide/Transportation Aide

**Substitute Employee Assignments 2024-25 (FY25)**

<b>Name of Person</b>	<b>Location</b>	<b>Job ID: Position</b>
	Barbour Board Office	JobID: 24651 Substitute Custodian(s)
	Barbour Board Office	JobID: 24652 Substitute LPN/Aide(s)
	Barbour Board Office	JobID: 24653 Substitute School Nurse RN(s)
	Barbour Board Office	JobID: 24655 Substitute Cook(s)
	Barbour Board Office	JobID: 24657 Restricted Short-Term Substitute Teacher(s)
	Barbour Board Office	JobID: 24658 Substitute Bus Operator(s)
	Barbour Board Office	JobID: 24662 Substitute Teacher(s)

**AGENDA**  
**July 22, 2024**

Cheryl Hawkins	Kasson Elementary & Middle School	JobID: 26774 Long Term Substitute Preschool/Preschool Special Needs Instructor
Carla Boylen	Philippi Middle School	JobID: 26776 Long Term Substitute Itinerant Multi-Categorical w/Autism Instructor
Rebecca Brenwalt	Philippi Middle School	JobID: 26778 Long Term Substitute Itinerant Multi-Categorical w/Autism Instructor
Trenten Schubert	Philip Barbour High School	JobID: 26781 Long Term Substitute Mathematics Instructor
Lisa Hamilton	Philippi Middle School	JobID: 26784 Long Term Substitute Mathematics Instructor
Shannon Goshert	Philippi Middle School	JobID: 26786 Long Term Substitute Mathematics Instructor
	Barbour Board Office	JobID: 26787 Substitute Custodian(s)
	Barbour Board Office	JobID: 26789 Substitute LPN/Aide(s)
	Barbour Board Office	JobID: 26790 Substitute School Nurse RN(s)
	Barbour Board Office	JobID: 26791 Substitute Cook(s)
	Barbour Board Office	JobID: 26792 Restricted Short-Term Substitute Teacher(s)
	Barbour Board Office	JobID: 26793 Substitute Bus Operator(s)
Rebecca Brenwalt	Barbour Board Office	JobID: 26795 Substitute Teacher(s)
Amanda McDaniel	Philip Barbour High School	JobID: 26799 Long Term Substitute Mathematics Instructor
Lisa Heinbaugh	Kasson Elementary & Middle School	JobID: 26801 Long Term Substitute Mathematics/Social Studies Instructor
	Philippi Middle School	JobID: 27002 Long Term Substitute Itinerant Multi-Categorical w/Autism Instructor

**AGENDA**  
**July 22, 2024**

<b>Extra-Curricular Employee Assignments 2024-25 (FY25)</b>		
<b>Name of Person</b>	<b>Location</b>	<b>Job ID: Position</b>
Julia Feather	Belington Middle School	JobID: 24632 Volunteer Assistant Cross Country Coach
	Philip Barbour High School	JobID: 24794 Athletic Trainer (Winter Sports)
	Philip Barbour High School	JobID: 26779 Volunteer Assistant Boys Soccer Coach

17. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure Q)

---

**AGENDA**  
**July 22, 2024**

Items For Discussion, Consideration, and/or Possible Action –

1. Executive Session
2. Other

Next board meetings:

August 12, 2024, at 6:00 p.m. at the Board of Education Office (Regular Session)

**Adjournment**

**AGENDA**  
**July 22, 2024**

**ADDENDUM**

**Personnel –**

18. Recommendation: Accept the resignation of Greg Hoskins as a Science Teacher at Philip Barbour High School effective July 10, 2024. – Enclosure #1
19. Recommendation: Approve up to five additional days of supplemental employment for David Williams to be used between July 23, 2024 and August 7, 2024. – Enclosure #2
20. Recommendation: Accept the resignation of Courtney White as Head Boys Soccer Coach at Philip Barbour High School effective July 17, 2024. – Enclosure #3