

BARBOUR COUNTY SCHOOLS

PHILIPPI WV 26416

MEMORANDUM -

TO: BOARD MEMBERS

Martin Durst
David Everson
Joanne McConnell
Adam Starks
Ron Phillips

FROM: EDDIE VINCENT, SUPERINTENDENT

DATE: July 1, 2024

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, July 8, 2024**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416**.

Call to Order

Pledge to Flag

Invocation

Minutes –

Approve the minutes of the June 24, 2024, and July 1, 2024 board meetings. – Enclosure A

Recognitions –

BOE Scholarship Winner: Gracie Bowen

Discussion –

School performance, student outcomes, academics –

Delegation(s) –

Reports –

Facilities Report

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Superintendents Recommendations –

Attendance –

1. Recommendation: In compliance with Attendance Policy 8200, approve requests for out-of-zone attendance for the school year 2024/2025 contingent upon compliance with pupil-teacher ratio. – Enclosure B

Business & Finance –

2. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure C
 - A. Kasson Elementary/Middle School
 1. (PTO) - \$300.00
 - B. Philip Barbour High School
 1. (Boy's Soccer) - \$500.00
 2. (Boy's Soccer) - \$500.00
 3. (Boy's Soccer) - \$500.00

Curriculum & Instruction –

Facilities & Maintenance –

3. Recommendation: Award the Mowing contract to _____ for the 2024/2025 school year. – Enclosure D

Food Service –

Policies –

4. Recommendation: Adopt revised policy 8100: Notice of Non-Discrimination Under Section 504/Title II/Title IX, on third reading. – Enclosure E
(<http://www.wvschools.com/barbourcountyschools/Policies.html#content4-3g>)

Student Support –

Technology –

Transportation –

Travel –

5. Recommendation: Approve/Confirm requests for professional leave. – Enclosure F

Vocational –

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Personnel –

6. Recommendation: Accept the resignation of Kendyl Taylor as a Fourth Grade Teacher at Junior Elementary School effective June 23, 2024. – Enclosure G
7. Recommendation: Accept the resignation of Michael Cvechko as an Assistant Girls Basketball Coach at Philip Barbour School effective June 21, 2024. – Enclosure H
8. Recommendation: Approve the following list of new positions to be created for the 2024-2025 school year to allow the school system to meet the needs of students and fluctuations in funding and student populations. – Enclosure I

Position	Location	Funding Source	FTE
Communities In Schools Coordinator	PES	School Improvement	1
Science/Social Studies Instructor	PMS – Itinerant	School Improvement	1

9. Recommendation: Employ the following personnel for the 2024/2025 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** - Enclosure J

Regular Employee Assignments 2024-25 (FY25)		
Name of Person	Location	Job ID: Position
	Philippi Middle School	JobID: 23683 Itinerant Multi-Categorical w/Autism Instructor
	Kasson Elementary & Middle School	JobID: 24634 Preschool/Preschool Special Needs Instructor
	Philip Barbour High School	JobID: 24617 Cook
Kaitlyn Collins	Kasson Elementary & Middle School	JobID: 24620 Itinerant Special Needs Aide/ Supervisory Aide /Transportation Aide
	Kasson Elementary & Middle School	JobID: 25123 Language Arts/Art Instructor/Virtual School Facilitator
	Philippi Middle School	JobID: 25129 Science Instructor
	Philip Barbour High School	JobID: 25130 Counselor
	Philip Barbour High School	JobID: 25131 Mathematics Instructor
	Philippi Middle School	JobID: 25119 Language Arts Instructor
	Kasson Elementary & Middle School	JobID: 25122 Mathematics/Social Studies Instructor

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	Junior Elementary School	JobID: 25652 Elementary Education Instructor (4 th Grade)
	Philippi Middle School	JobID: 25655 Assistant Principal
	Junior Elementary School	JobID: 25657 Secretary/Media Aide/Supervisory Aide
	Junior Elementary School	JobID: 25662 2 nd Grade Instructional Aide/Supervisory Aide
	Barbour Board Office	JobID: 25669 Bus Operator, Route 15

Extra-Curricular Employee Assignments 2024-25 (FY25)		
Name of Person	Location	Job ID: Position
	Philip Barbour High School	JobID: 23688 Volunteer Assistant Boys Soccer Coach
Basil Wolfe	Philippi Middle School	JobID: 23692 Assistant Boys Basketball Coach
	Philip Barbour High School	JobID: 25124 Volunteer Assistant Golf Coach
	Philippi Middle School	JobID: 25127 Head Girls Basketball Coach
	Philip Barbour High School	JobID: 25651 Assistant Girls Basketball Coach

10. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure J)

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Items For Discussion, Consideration, and/or Possible Action –

1. Executive Session
2. Other

Next board meetings:

July 22, 2024, at 6:00 p.m. at the Board of Education Office (Regular Session)

Adjournment

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ADDENDUM

Business & Finance –

11. Recommendation: Approve regular payroll in the amount of \$_____. – Enclosure #1
12. Recommendation: Approve regular payroll in the amount of \$_____. – Enclosure #2
13. Recommendation: Approve regular payroll in the amount of \$_____. – Enclosure #3
14. Recommendation: Approve regular payroll in the amount of \$_____. – Enclosure #4
15. Recommendation: Approve regular payroll in the amount of \$_____. – Enclosure #5
16. Recommendation: Approve payment of bills in the amount of \$_____. – Enclosure #6
17. Recommendation: Approve the final total of utility/copier bills in the amount of \$_____. – Enclosure #7
18. Recommendation: Approve the final total of utility/copier bills in the amount of \$_____. – Enclosure #8
19. Recommendation: Approve the final total of travel reimbursement check run in the amount of \$_____. - Enclosure #9

Curriculum & Instruction –

20. Recommendation: Approve a Memorandum of Understanding with North Central West Virginia Community Action Association, Inc. – Head Start Program for the 2024/2025 school year. – Enclosure #10

Facilities & Maintenance –

21. Recommendation: Approve building/ground modifications. – Enclosure #11
 - A. Kasson Elementary/Middle School
 1. (Front Lobby/Front Patio) – move trophy cases and install shelving; painting patio

Personnel –

22. Recommendation: Accept the resignation of Justin Crites as a Bus Operator effective July 31, 2024. – Enclosure #12