

**BARBOUR COUNTY SCHOOLS**  
**PHILIPPI WV 26416**

**MEMORANDUM -**

**TO: BOARD MEMBERS**

David Everson  
Joanne McConnell  
Jared Nestor  
Adam Starks  
Ron Phillips

**FROM: EDDIE VINCENT, SUPERINTENDENT**

**DATE: May 21, 2024**

**RE: BOARD MEETING AGENDA**

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Tuesday, May 28, 2024**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

**Call to Order**

**Pledge to Flag**

**Invocation**

**Minutes –**

Approve the minutes of the May 13, 2024 board meeting. – Enclosure A

**Recognitions –**

Golden Horseshoe winners: Ava Pumphrey, Brianna Tenney, and Julie Phillips

**Discussion –**

**School performance, student outcomes, academics –**

**Delegation(s) –**

**Reports –**

FY2025 Budget Presentation – Enclosure B  
April 2024 Financial Report – Enclosure C

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**Superintendents Recommendations –**

**Attendance –**

**Business & Finance –**

1. Recommendation: Approve FY2025 Budget.
2. Recommendation: Approve budget adjustments. – Enclosure D
3. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure E
  - A. Philip Barbour High School
    1. (Band) - \$3,000.00
    2. (Band) - \$2,500.00
    3. (Girls Soccer) - \$1,000.00
    4. (Softball) - \$100.00
4. Recommendation: Approve regular payroll in the amount of \$566,296.24. – Enclosure F
5. Recommendation: Approve payment of bills in the amount of \$23,036.49. – Enclosure G
6. Recommendation: Approve payment of bills in the amount of \$20,144.36. – Enclosure H
7. Recommendation: Approve payment of bills in the amount of \$92,225.55. – Enclosure I
8. Recommendation: Approve the final total of utility/copier bills in the amount of \$51,934.65. – Enclosure J
9. Recommendation: Approve the final total of travel reimbursement check run in the amount of \$1,411.04. - Enclosure K

**Curriculum & Instruction –**

10. Recommendation: Approve agreement with Horizon Education for Benchmark Assessments & Coursework for the SAT for the 2024-2025 school year. – Enclosure L

**Facilities & Maintenance –**

**Food Service –**

**Policies –**

11. Recommendation: Adopt revised policy 7520: Comprehensive School Counseling Program on third reading. – Enclosure M  
(<http://www.wvschools.com/barbourcountyschools/Policies.html#content4-3g>)

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12. Recommendation: Adopt revised policy 6120: Drug-Free Workplace on third reading. – Enclosure N  
(<http://www.wvschools.com/barbourcountyschools/Policies.html#content4-3g>)

**Student Support –**

13. Recommendation: Approve a contract with Interim HealthCare of Morgantown to provide individual nursing services for the 2024-2025 school year. – Enclosure O
14. Recommendation: Approve a contract with Best Life Therapy to provide Audiological services for the 2024-2025 school year. – Enclosure P
15. Recommendation: Approve a contract with Best Life Therapy to provide Deaf and Hard of Hearing services for the 2024-2025 school year. – Enclosure Q
16. Recommendation: Approve a contract with Best Life Therapy to provide Occupational Therapy services for the 2024-2025 school year. – Enclosure R
17. Recommendation: Approve a contract with Best Life Therapy to provide Physical Therapy services for the 2024-2025 school year. – Enclosure S
18. Recommendation: Approve a contract with Best Life Therapy to provide Speech Therapy services for the 2024-2025 school year. – Enclosure T
19. Recommendation: Approve a contract with West Virginia University to provide Orientation and Mobility services for the 2024-2025 school year. – Enclosure U

**Technology –**

**Transportation –**

**Travel –**

20. Recommendation: Approve/Confirm requests for professional leave. – Enclosure V

**Vocational –**

**Personnel –**

21. Recommendation: Accept the resignation/retirement of Marvin Mayle as a Custodian at Belington Elementary School effective May 17, 2024. – Enclosure W
22. Recommendation: Accept the resignation of Tyler Scott as an Assistant Principal at Philippi Middle School effective at the end of the 2023-2024 school year. – Enclosure X

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23. Recommendation: Eliminate the following professional positions for the 2024-2025 school year.  
 – Enclosure Y

Position	Location	Funding Source	FTE
Director/Manager	Board Office	State Aid/County	1
PE/Health	PMS/BMS	State Aid/County	1

24. Recommendation: Employ the following personnel for the 2023/2024 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure Z

<b>Regular Employee Assignments 2023-24 (FY 24)</b>		
Name of Person	Location	Job ID: Position
Genia Delauder	Belington Elementary School	JobID: 22527 Custodian

<b>Extra-Curricular Employee Assignments 2023-24</b>		
Name of Person	Location	Job ID: Position
Cassandra Pratt	Barbour Board Office	JobID: 21043 Special Education Instructor for School Age Students-Home Based - Extended School Year (Summer2024) (Extra-Curricular)
Genia Delauder	Junior Elementary School	JobID: 22436 (1) Custodian Summer
Joseph Barcus/Jeffrey Tacy	Philippi Elementary School	JobID: 22437 (2) Custodian(s) Summer
Genia Delauder	Philippi Middle School	JobID: 22438 (1) Custodian Summer
Jeffrey Tacy	Philip Barbour High School	JobID: 22439 (2) Custodians Summer

25. Recommendation: Employ the following personnel for the 2024/2025 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** - (Refer to Enclosure Z)

<b>Regular Employee Assignments 2024-25 (FY25)</b>		
Name of Person	Location	Job ID: Position
	Belington Elementary School	JobID: 20900 Librarian/Media Specialist - Itinerant
	Philippi Middle School	JobID: 21181 Science Instructor

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Christina Snyder	Barbour Board Office	JobID: 21185 Bus Operator, Route 24
	Philippi Middle School	JobID: 21400 Language Arts Instructor
	Philip Barbour High School	JobID: 21369 Counselor
	Philippi Middle School	JobID: 21384 Counselor (Itinerant)
Kelsey Linn	Philippi Elementary School	JobID: 22416 Early Childhood Classroom Assistant Teacher/Kindergarten Aide/Supervisory Aide/Transportation Aide
Phillis Tarley	Philippi Elementary School	JobID: 22417 1st Grade Instructional Aide/Supervisory Aide
Amy Tacy	Philippi Middle School	JobID: 22420 Itinerant Special Needs Aide/Supervisory Aide/Transportation Aide
	Kasson Elementary & Middle School	JobID: 22428 Mathematics/Social Studies Instructor
	Philip Barbour High School	JobID: 22431 Mathematics Instructor
Dorian Carrico	Philippi Elementary School	JobID: 22434 Itinerant Preschool/Preschool Special Needs Instructor

**Substitute Employee Assignments 2024-25 (FY25)**

<b>Name of Person</b>	<b>Location</b>	<b>Job ID: Position</b>
	Barbour Board Office	JobID: 21037 Substitute Aide(s)
	Barbour Board Office	JobID: 21032 Substitute Cook(s)
	Barbour Board Office	JobID: 21033 Substitute Secretary(s)

**Extra-Curricular Employee Assignments 2024-25 (FY25)**

<b>Name of Person</b>	<b>Location</b>	<b>Job ID: Position</b>
	Philip Barbour High School	JobID: 20902 Volunteer Assistant Boys Soccer Coach
	Belington Middle School	JobID: 18116 Volunteer Assistant Cross Country Coach
Morgan Poling	Philip Barbour High School	JobID: 22410 Limited Sports Trainer
	Philippi Middle School	JobID: 22426 Head Cross Country Coach

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Jeffrey Tacy	Philip Barbour High School	JobID: 22440 (1) Custodian - Summer (Extra-Curricular)
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26. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure Z)

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Items For Discussion, Consideration, and/or Possible Action –

1. Executive Session
2. Other

Next board meetings:

June 10, 2024, at 6:00 p.m. at the Board of Education Office (Regular Session)

**Adjournment**

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**ADDENDUM**

**Curriculum & Instruction –**

- 27. Recommendation: Approve an agreement with the University of Florida Literacy Institute for Implementation Training on August 5, 2024. – Enclosure #1
- 28. Recommendation: Approve an agreement with Unlocking SOR for K-5 Professional Development. - Enclosure #2

**Personnel –**

- 29. Recommendation: Employ the following personnel for the 2023/2024 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure #3

<b>Extra-Curricular Employee Assignments 2023-24</b>		
<b>Name of Person</b>	<b>Location</b>	<b>Job ID: Position</b>
Deloris Phillips	Philip Barbour High School	JobID: 21703 Cook - Summer Work Camp (Extra-Curricular)
Kevin Snider	Philip Barbour High School	JobID: 21705 Custodian - Summer Work Camp (Extra-Curricular)
Linda Haller	Philip Barbour High School	JobID: 21775 LPN/Special Needs Aide/Supervisory Aide (half-time) (Summer) (Extra-Curricular)

- 30. Recommendation: Employ the following personnel for the 2024/2025 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** - (Refer to Enclosure #3)

<b>Regular Employee Assignments 2024-25 (FY25)</b>		
<b>Name of Person</b>	<b>Location</b>	<b>Job ID: Position</b>
	Junior Elementary School	JobID: 21788 Secretary/Media Aide/Supervisory Aide

<b>Substitute Employee Assignments 2024-25 (FY25)</b>		
<b>Name of Person</b>	<b>Location</b>	<b>Job ID: Position</b>
	Barbour Board Office	JobID: 21717 Substitute Custodian(s)
	Barbour Board Office	JobID: 21720 Substitute LPN/Aide(s)
	Barbour Board Office	JobID: 21723 Substitute School Nurse RN(s)
	Barbour Board Office	JobID: 21727 Substitute Cook(s)



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	Barbour Board Office	JobID: 21731 Restricted Short-Term Substitute Teacher(s)
Delane McDaniel	Barbour Board Office	JobID: 21735 Substitute Bus Operator(s)
	Barbour Board Office	JobID: 21747 Substitute Teacher(s)

<b>Extra-Curricular Employee Assignments 2024-25 (FY25)</b>		
<b>Name of Person</b>	<b>Location</b>	<b>Job ID: Position</b>
	Philip Barbour High School	JobID: 21744 Athletic Trainer (Winter Sports)