

BARBOUR COUNTY SCHOOLS

PHILIPPI WV 26416

MEMORANDUM -

TO: BOARD MEMBERS

Martin Durst
David Everson
Joanne McConnell
Adam Starks
Ron Phillips

FROM: EDDIE VINCENT, SUPERINTENDENT

DATE: April 8, 2025

RE: BOARD MEETING AGENDA

This meeting will be broadcast on Teams.

You can access the meeting at the link below.

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The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, April 14, 2025**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416**.

Call to Order

Pledge to Flag

Invocation

Minutes –

Recognitions –

Young Writers
Spelling Bee
Science Fair

Discussion –

School performance, student outcomes, academics –
Attendance/Enrollment Report – Enclosure A

Delegation(s) –

Reports –

Facilities Report – Enclosure B
Child Nutrition

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Superintendents Recommendations –

Attendance –

Business & Finance

1. Recommendation: Approve regular payroll in the amount of \$447,905.68. – Enclosure C
2. Recommendation: Approve payment of bills in the amount of \$317,124.67. – Enclosure D
3. Recommendation: Approve the final total of utility/copier bills in the amount of \$39,423.86. – Enclosure E
4. Recommendation: Approve the final total of utility/copier bills in the amount of \$41,614.82. – Enclosure F
5. Recommendation: Approve the final total of travel reimbursement check run in the amount of \$4,354.11. – Enclosure G
6. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure H
 - A. Philip Barbour High School
 1. (ProStart) - \$500.00
7. Recommendation: Approve the contract with LifeTouch Photography for County-wide student photo's for the 2025-2026 school year. – Enclosure I

Curriculum & Instruction –

8. Recommendation: Approve/Confirm curricular trips. – Enclosure J
 - A. Belington Elementary School
 1. (Preschool and Kindergarten) – to Hovatter Zoo on May 20, 2025
 2. (Schoolwide) – to Belington Skate Zone on May 22, 2025
 - B. Belington Middle School
 1. (3rd Nine weeks incentive trip) – to Tygart Valley Cinemas on April 17, 2025
 2. (5th Grade) – to WVU on May 2, 2025
 - C. Junior Elementary School
 1. (KidREACH) – to Belington Middle School on May 29, 2025
 2. (Whole School) – to Tygart Valley Health & Rehabilitation on April 18, 2025
 - D. Kasson Elementary/Middle School
 1. (Middle School CTE Discover Your Future Students) – to WVU on April 25, 2025
 - E. Philip Barbour High School
 1. (Counseling Department) – to Glenville State University on April 23, 2025
 2. (ProStart) – to the HIVE and Las Matracus Mexican Restaurant on April 29, 2025
 3. (Social Studies/Civics) – to the Barbour County Courthouse on May 13, 2025

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- F. Philippi Elementary School
 - 1. (KidREACH) – to New River Gorge National Park on May 29, 2025
 - 2. (3rd/4th Grades) – to Mylan Park Aquatic Center on May 23, 2025
- G. Philippi Middle School
 - 1. (Middle School CTE Discover Your Future Students) – to WVU on April 25, 2025
 - 2. (8th Grade) – to Fred Eberle Technical Center on April 29, 2025

Facilities & Maintenance –

- 9. Recommendation: Approve/Confirm the use of buildings and/or grounds. – Enclosure K
 - A. Junior Elementary School
 - 1. On April 19, 2025 – requested by Keeah Ware for the Junior Lions Club Easter Egg Hunt
 - B. Philip Barbour High School
 - 1. On April 19, 2025 – requested by Richard Daugherty for the Barbour County Ambulance Authority Emergency Driving Course
 - 2. On April 26, 2025 – requested by Nick Mayle for Youth Football Tournament Fundraiser
 - C. Philippi Middle School
 - 1. On May 25, 2025 – requested by Carla Boylen for Graduation Luncheon
 - 2. On May 23, 2025 – requested by Alexa Forbes for 8th Grade Dance

Food Service –

Policies –

Student Support –

Transportation –

Travel –

- 10. Recommendation: Approve/Confirm requests for professional leave. – Enclosure L

Vocational –

Personnel –

- 11. Recommendation: Accept the resignation of Kacey Hinkle as a substitute cook effective April 7, 2025. – Enclosure M
- 12. Recommendation: Accept the resignation of Sarah Harris as an Assistant Girls' Basketball Coach at Belington Middle School effective March 19, 2025. – Enclosure N
- 13. Recommendation: Accept the resignation of Lori McGee as Head Volleyball Coach at Philippi Middle School effective April 6, 2025. – Enclosure O

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14. Recommendation: Accept the resignation of Nathan Linger as a Supervisory Employee prior to/after School at Philippi Middle School effective March 28, 2025. – Enclosure P
15. Recommendation: Accept the resignation of Laura Shelton as a long-term substitute PreSchool Special Needs instructor at Belington Elementary School effective at the end of the day on April 18, 2025. – Enclosure Q
16. Recommendation: Approve leave of absence for a professional employee at Belington Elementary School for approximately 4 weeks. – Enclosure R
17. Recommendation: Approve an agreement with West Virginia Wesleyan College for Nursing Student Clinical Experience. – Enclosure S
18. Recommendation: Employ the following personnel for the 2024/2025 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** - Enclosure T

Regular Employee Assignments 2024-25 (FY25)		
Name of Person	Location	Job ID: Position
	Philip Barbour High School	JobID: 39113 Itinerant Multi-Categorical Instructor w/Autism

Substitute Employee Assignments 2024-25 (FY25)		
Name of Person	Location	Job ID: Position
	Philippi Middle School	JobID: 39114 Long Term Substitute Language Arts Instructor
	Belington Middle School	JobID: 39115 Long Term Substitute Itinerant Multi-Categorical w/Autism Instructor
	Barbour Board Office	JobID: 36283 Substitute Teacher(s)
	Barbour Board Office	JobID: 37474 Substitute Teacher(s)
	Barbour Board Office	JobID: 37465 Substitute Secretary(s)
	Barbour Board Office	JobID: 37466 Substitute Custodian(s)
	Barbour Board Office	JobID: 37469 Substitute LPN/Aide(s)
	Barbour Board Office	JobID: 37471 Substitute Cook(s)
	Barbour Board Office	JobID: 37472 Restricted Short Term Substitute Teacher(s)
	Barbour Board Office	JobID: 37473 Substitute Bus Operator(s)

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Extra-Curricular Employee Assignments 2024-25 (FY25)		
Name of Person	Location	Job ID: Position
	Barbour Board Office	JobID: 39107 (1) Bus Operator

19. Recommendation: Employ the following personnel for the 2025/2026 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – (Refer to Enclosure T)

Extra-Curricular Employee Assignments 2025-26 (FY26)		
Name of Person	Location	Job ID: Position
	Philip Barbour High School	JobID: 39117 Athletic Trainer (Winter Sports)
	Philip Barbour High School	JobID: 39119 Athletic Trainer (Fall Sports)

20. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure T)

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Items For Discussion, Consideration, and/or Possible Action –

1. Executive Session
2. Other

Next board meetings:

April 15, 2025, at 6:00 p.m. at the Board of Education Office - (reconvene March 24, 2025 meeting)

April 22, 2025, at 6:00 p.m. at the Board of Education Office – (Special Session)

April 28, 2025, at 6:00 p.m. at the Board of Education Office – (Regular Session)

Adjournment

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ADDENDUM

Curriculum & Instruction –

21. Recommendation: Approve/Confirm curricular trips. – Enclosure #1
- A. Kasson Elementary/Middle School
 - 1. (8th Grade) – to Fred Eberle Technical Center on April 29, 2025
 - B. Philippi Elementary School
 - 1. (Preschool) – to Hovatter’s Zoo on May 8, 2025
22. Recommendation: Approve chaperones for Philip Barbour High School prom. – Enclosure #2

Facilities & Maintenance –

23. Recommendation: Approve/Confirm the use of buildings and/or grounds. – Enclosure #3
- A. Philip Barbour High School
 - 1. On Sundays from April – June 1, 2025 – requested by Heather Perkins for Barbour County Youth Soccer