

BARBOUR COUNTY SCHOOLS

PHILIPPI WV 26416

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Jared Nestor
Adam Starks
Ron Phillips

This meeting will be conducted through Zoom.

You can access the meeting at the link below.

Join Zoom Meeting

<https://us02web.zoom.us/j/82354594688?pwd=TWlFaWFDY0E4U2FWNEhyL0xtM2gvUT09>

Meeting ID: 823 5459 4688

Passcode: DR402Y

FROM: JEFF WOOFER, SUPERINTENDENT

DATE: April 6, 2021

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, April 12, 2021**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Belington Middle School - Presentation

Minutes –

Recognitions –

Delegation(s) –

Reports –

Superintendents Recommendations –

Attendance –

Business & Finance –

1. Recommendation: Approve payment of bills for the period of March 17, 2021, through April 6, 2021, at a total expenditure of \$209,146.69. – Enclosure A

AGENDA
April 12, 2021

2. Recommendation: Authorize April 15, 2021, payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure A)
3. Recommendation: Authorize the payment of utility bills and copier bills due before the next board meeting not to exceed \$50,000.00. (Refer to Enclosure A)
4. Recommendation: Approve the final total of March 26, 2021, payroll check, and federal withholdings in the amount of \$493,260.22. – Enclosure B
5. Recommendation: Approve the final total of utility/copier bills in the amount of \$47,983.67. – Enclosure C
6. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure D

Philippi Middle School (Office) – projected revenue - \$1,500.00, \$2,500.00; (8th Grade) - \$300.00

Curriculum & Instruction –

7. Recommendation: Approve/Confirm curricular trips. – Enclosure E

Philip Barbour High School (VI Student) – Use of public transportation on April 8, 2021
8. Recommendation: Approve educational leave request for a student at Belington Middle School. – Enclosure F
9. Recommendation: Approve educational leave request for a student at Kasson Elementary/Middle School. – Enclosure G

Facilities & Maintenance –

Food Service –

Policies –

Student Support –

Transportation –

Travel –

10. Recommendation: Approve/Confirm requests for professional leave. – Enclosure H

Vocational –

AGENDA
April 12, 2021

Personnel –

11. Recommendation: Accept the resignation of Melinda Karlen as a Cafeteria Manager/Cook at Philippi Elementary School effect March 26, 2021. – Enclosure I
12. Recommendation: Accept the resignation of Bruce Howell as a bus operator (extra-curricular) for the Belington Area Summer School effective March 26, 2021. – Enclosure J
13. Recommendation: Accept the resignation of Stanley Fitzwater as a long-term substitute Multi-Categorical Instructor at Philippi Middle School effective April 9, 2021. – Enclosure K
14. Approve leave of absence for a service employee assigned to the Transportation department beginning March 24, 2021, through approximately May 19, 2021. – Enclosure L
15. Recommendation: Employ professional educators and auxiliary, and service personnel and grant probationary contract status for school year 2021/2022. Teacher employment is contingent upon receipt and maintenance of valid certification. – Enclosure M
16. Recommendation: Employ professional educators and auxiliary, and service personnel and grant tenure (continuing contract status) for school year 2021/2022. Teacher employment is contingent upon receipt and maintenance of valid certification. – Enclosure N
17. Recommendation: Employ the following personnel for the 2020/2021 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure O

Regular Employee Assignments 2020-21		
Name of Person	Location	Job ID: Position
Rachel Vannoy	PBHS	Job 3063: Custodian
Michelle Fleming	County Office	Job 3127: Director of Federal Programs/Manager of Secondary Instruction
George Collett	County Office	Job 3128: Director of Transportation/Manager of Maintenance and SafeSchools
Felicia Fordyce	KEMS	Job 3140: Principal
Lora Phillips	PES	Job 3141: Cafeteria Manager/Cook
	PBHS	Job 3158: Associate Principal
	PES, Itinerant	Job 3049: Multi-Categorical w/Autism Instructor
	PMS, Itinerant	Job 3060: LPN/Special Needs Aide/Supervisory Aide/Transportation Aide

AGENDA
April 12, 2021

Substitute Employee Assignments 2020-21		
Name of Person	Location	Job ID: Position
	County	Job 3156: Substitute Cook(s)
	County	Job 3157: Substitute Teacher(s)

Extra-Curricular Employee Assignments 2020-21		
Name of Person	Location	Job ID: Position
	BMS	Job 3129: (1) Multi-Categorical Summer School Teacher (Extra-Curricular)
	PES	Job 3131: (1) Kindergarten/Early Childhood Classroom Assistant Teacher/Supervisory Summer School Aide
Jessica Moreno	PMS	Job 3132: (1) Language Arts Summer School Teacher (Extra-Curricular)
Jamie McGee	PMS	Job 3133: (1) Science Summer School Teacher (Extra-Curricular)
	PMS	Job 3134: (1) Sign Language Interpreter/Special Needs/Supervisory Summer School Aide (Extra-Curricular)
Darla Streets	PBHS	Job 3135: (1) Credit Recovery Instructor (Extra-Curricular)
Darla Streets	County	Job 3136: Special Education Teacher for School Age Students - Home Based (Extra-Curricular)
Larry Leach	County	Job 3137: (1) Bus Operator for Summer School (Extra-Curricular) Belington Area
	PBHS	Job 3041: Assistant Wrestling Coach
Joe Freeman	KEMS	Job 3122: (2) Bus Operator's for Summer School
Greg Louk	PBHS	Job 3158: Bus Operator for Health Occupations Class (Extra-Curricular) (as needed)

AGENDA
April 12, 2021

18. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure O)
-

19. Recommendation: Employ the following personnel for the 2021/2022 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – (Refer to Enclosure O)

Regular Employee Assignments 2021-22		
Name of Person	Location	Job ID: Position
Crystal Sanders	KEMS	Job 3138: Elementary Education Instructor
Lisa Knight	County	Job 3139: Bus Operator, Rt. 7

AGENDA
April 12, 2021

Items For Discussion, Consideration, and/or Possible Action –

1. Other

Next board meetings:

April 20, 2021, at 6:00 p.m. at Board of Education Office (reconvene March 22, 2021 meeting)

April 26, 2021, at 6:00 p.m. at Board of Education Office - Regular Session (Junior Elementary School Presentation)

Adjournment

AGENDA
April 12, 2021

ADDENDUM

Personnel –

20. Recommendation: Accept the resignation/retirement of Teresa Marsh as Principal at Kasson Elementary/Middle School effective March 31, 2021. – Enclosure #1

21. Recommendation: Employ the following personnel for the 2020/2021 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure #2

Substitute Employee Assignments 2020-21		
Name of Person	Location	Job ID: Position
Glenn Lockey	County	Job 3051: Substitute Bus Operator(s)