

**BARBOUR COUNTY SCHOOLS**

**PHILIPPI WV 26416**

**MEMORANDUM -**

**TO: BOARD MEMBERS**

Martin Durst  
David Everson  
Joanne McConnell  
Adam Starks  
Ron Phillips

**FROM: EDDIE VINCENT, SUPERINTENDENT**

**DATE: March 20, 2025**

**RE: BOARD MEETING AGENDA**

This meeting will be broadcast on Teams.

You can access the meeting at the link below.

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Meeting ID: 294 523 661 284

Passcode: oJ7og2uK

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Phone conference ID: 988 943 086#

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, March 24, 2025**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416**.

**Call to Order**

**Pledge to Flag**

**Invocation**

**Minutes –**

Approve the minutes of the March 10, 2025 board meeting. – Enclosure A

**Recognitions –**

**Discussion –**

**School performance, student outcomes, academics –**

**Delegation(s) –**

Tammy Murphy – regarding buses not running

**Reports –**

February 2025 Financial Report – Enclosure B

**AGENDA**  
**March 24, 2025**

**Superintendents Recommendations –**

**Attendance –**

**Business & Finance**

1. Recommendation: Approve budget adjustments. – Enclosure C
2. Recommendation: Approve regular payroll in the amount of \$441,598.34. – Enclosure D
3. Recommendation: Approve regular payroll in the amount of \$597,523.30. – Enclosure E
4. Recommendation: Approve payment of bills in the amount of \$93,269.58. – Enclosure F
5. Recommendation: Approve payment of bills in the amount of \$46,389.13. – Enclosure G
6. Recommendation: Approve payment of bills in the amount of \$184,491.33. – Enclosure H
7. Recommendation: Approve the final total of utility/copier bills in the amount of \$22,796.90. – Enclosure I
8. Recommendation: Approve the final total of travel reimbursement check run in the amount of \$4,436.36. – Enclosure J
9. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure K
  - A. Belington Middle School
    1. (Band) - \$500.00
  - B. Junior Elementary School
    1. (Schoolwide) - \$500.00
  - C. Kasson Elementary/Middle School
    1. (Schoolwide) - \$300.00
  - D. Philip Barbour High School
    1. (Athletics) - \$2,000.00
    2. (Football) - \$500.00
10. Recommendation: Approve \$2,750.00 each for the Belington Public Library and the Philippi Public Library.
11. Recommendation: Approve proposed levy rates for FY '26 for submission to the State Auditor's Office and the WV Department of Education. - Enclosure L

**AGENDA**  
**March 24, 2025**

**Curriculum & Instruction –**

12. Recommendation: Approve/Confirm curricular trips. – Enclosure M
- A. Belington Elementary School
    - 1. (1<sup>st</sup> Grade) – to Mylan Aquatic Park on May 21, 2025
    - 2. (2<sup>nd</sup> Grade) – to Laurel Caverns, Farmington, PA on May 15, 2025
    - 3. (3<sup>rd</sup> Grade) – to Elkins on May 20, 2025
    - 4. (PreSchool) – to the HIVE Entertainment on April 8, 2025
  - B. FacilBelington Middle School
    - 1. (8<sup>th</sup> Grade) – to Fred Eberle on April 29, 2025
  - C. Junior Elementary School
    - 1. (Whole School) – to Carnegie Science Center on May 23, 2025
    - 2. (3<sup>rd</sup>/4<sup>th</sup> Grades) – to Barbour Lanes Bowling Center on May 16, 2025
  - D. Kasson Elementary/Middle School
    - 1. (Discover Your Future) – to Jackson’s Mill on April 11, 2025
  - E. Philip Barbour High School
    - 1. (FFA) – to Jacksons Mill on April 11, 2025
    - 2. (HSTA) – to WVU Mountainlair on May 3, 2025
  - F. Philippi Elementary School
    - 1. (3<sup>rd</sup> Grade) – to Alley 304 Clarksburg on May 16, 2025
  - G. Philippi Middle School
    - 1. (Career Exploration 6-8) – to Jackson’s Mill on April 11, 2025

**Facilities & Maintenance –**

13. Recommendation: Approve/Confirm the use of buildings and/or grounds. – Enclosure N
- A. Kasson Elementary/Middle School
    - 1. On April 12, 2025 – requested by Stephanie Reed for Family Dinner
  - B. Philip Barbour High School
    - 1. On May 18, 2025 – requested by Heather Bowen for FBLA Bingo
    - 2. On May 16, 2025 – requested by Heather Bowen for FBLA Banquet
    - 3. On May 10, 2025 – requested by David Rowan for Annie’s Smiles

**Food Service –**

**Policies –**

**Student Support –**

**Transportation –**

**Travel –**

14. Recommendation: Approve/Confirm requests for professional leave. – Enclosure O

**Vocational –**

**AGENDA**  
**March 24, 2025**

**Personnel –**

15. Recommendation: Approve a Memorandum of Understanding with Davis & Elkins College for Completer Effectiveness Study. – Enclosure P
16. Recommendation: Accept the resignation/retirement of Marsha Mayle as an ECCAT/PreK Special Needs Aide at Junior Elementary School effective at the end of the day on August 11, 2025. – Enclosure Q
17. Recommendation: Accept the resignation of Morgan Poling as the Limited Sports Training for Philip Barbour High School effective March 12, 2025. – Enclosure R
18. Recommendation: Approve leave of absence for a professional employee at Philippi Middle School through approximately April 1, 2025. – Enclosure S
19. Recommendation: Approve leave of absence for a professional employee at Philippi Middle School through the end of the 2024/2025 school year. – Enclosure T
20. Recommendation: Approve leave of absence for a service employee at Belington Elementary School through approximately April 2, 2025. – Enclosure U
21. Recommendation: Employ/transfer/assign the following personnel for the 2024/2025 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** - Enclosure V

<b>Regular Employee Assignments 2024-25 (FY25)</b>		
<b>Name of Person</b>	<b>Location</b>	<b>Job ID: Position</b>
Jason Ulderich	Philip Barbour High School	JobID: 38325 Cook

<b>Substitute Employee Assignments 2024-25 (FY25)</b>		
<b>Name of Person</b>	<b>Location</b>	<b>Job ID: Position</b>
	Philippi Middle School	JobID: 37485 Long Term Substitute Language Arts Instructor
	Kasson Elementary/Middle School	JobID: 37487 Long Term Substitute Elementary Education Instructor (5 <sup>th</sup> Grade)
Struckman, Brandi	Philip Barbour High School	JobID: 37453 Long Term Substitute Mathematics Instructor
	Barbour Board Office	JobID: 36283 Substitute Teacher(s)

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- 22. Recommendation: Employ the following personnel for the 2024/2025 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – (Refer to Enclosure V)

<b>Extra-Curricular Employee Assignments 2024-25 (FY25)</b>		
<b>Name of Person</b>	<b>Location</b>	<b>Job ID: Position</b>
Donna Anglin	Barbour Board Office	JobID: 38380 Bus Operator - AfterSchool Activities Belington Area

- 23. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure V)

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**AGENDA**  
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Items For Discussion, Consideration, and/or Possible Action –

1. Executive Session
2. Other

Next board meetings:

March 25, 2025, at 6:00 p.m. at the Board of Education Office – (Special Session)  
April 14, 2025, at 6:00 p.m. at the Board of Education Office – (Regular Session)

**Recess the meeting until the 3rd Tuesday in April which is April 15, 2025**

**AGENDA**  
**March 24, 2025**

**ADDENDUM**

**Business & Finance**

24. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure #1
- A. Belington Middle School
    - 1. (Band) - \$500.00
    - 2. (Schoolwide) - \$100.00
  - B. Kasson Elementary/Middle School
    - 1. (Band) - \$1,000.00
    - 2. (Schoolwide) - \$1,000.00
  - C. Philip Barbour High School
    - 1. (Athletics-Tennis) - \$200.00

**Curriculum & Instruction –**

25. Recommendation: Approve/Confirm curricular trips. – Enclosure #2
- A. Belington Middle School
    - 1. (ReachU Students Grades 5-8) – to Fairmont State University on April 22, 2025
  - B. Kasson Elementary/Middle School
    - 1. (Whole School) – to Tygart Valley Cinemas on March 27, 2025

**Facilities & Maintenance –**

26. Recommendation: Approve/Confirm the use of buildings and/or grounds. – Enclosure #3
- A. Belington Middle School
    - 1. On May 17, 2025 – requested by Emily Moss for a Birthday party
  - B. Philip Barbour High School
    - 1. On April 8, 2025 – requested by Marcus Johnson and Randy Shriver to Practicing skills of basketball

**Personnel –**

27. Recommendation: Ratify the three (3) day suspension (with pay) for a service employee at Belington Elementary School.
28. Recommendation: Employ the following personnel for the 2025/2026 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure #4

Extra-Curricular Employee Assignments 2025-26 (FY26)		
Name of Person	Location	Job ID: Position
	Philip Barbour High School	JobID: 38326 Head Girls Soccer Coach