

BARBOUR COUNTY SCHOOLS

PHILIPPI WV 26416

MEMORANDUM -

TO: BOARD MEMBERS

Martin Durst
David Everson
Joanne McConnell
Adam Starks
Ron Phillips

FROM: EDDIE VINCENT, SUPERINTENDENT

DATE: March 4, 2025

RE: BOARD MEETING AGENDA

This meeting will be broadcast on Teams.

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Phone conference ID: 269 816 90#

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, March 10, 2025**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Minutes –

Approve the minutes of the February 24, 2025 board meeting. – Enclosure A

Recognitions –

Discussion –

School performance, student outcomes, academics –

Philip Barbour High School CTE Presentation – Enclosure B

Delegation(s) –

Jessica George/Belington Public Library – Funding

Judy Larry/Philippi Public Library - Funding

Reports –

Facilities Report – Enclosure C

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Superintendents Recommendations –

Attendance –

Business & Finance

1. Recommendation: Approve regular payroll in the amount of \$598,715.04. – Enclosure D
2. Recommendation: Approve payment of bills in the amount of \$54,011.15. – Enclosure E
3. Recommendation: Approve the final total of utility/copier bills in the amount of \$69,631.46. – Enclosure F
4. Recommendation: Approve the final total of travel reimbursement check run in the amount of \$1,140.18. – Enclosure G
5. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure H
 - A. Belington Elementary School
 1. (Pre-K) - \$1,000.00
 - B. Belington Middle School
 1. (8th Grade) - \$800.00
 2. (Schoolwide) - \$100.00
 - C. Philip Barbour High School
 1. (Boys Basketball) - \$1,000.00
 2. (Schoolwide) - \$500.00
 - D. Philippi Elementary school
 1. (Schoolwide) - \$2,000.00
6. Recommendation: Award County-wide student photo bid to LifeTouch Photography for the 2026 through 2030 School years. – Enclosure I

Curriculum & Instruction –

7. Recommendation: Approve the following changes to the 2024/2025 School calendar. – Enclosure J

February 20th will be made up on June 5th
February 21st will be made up on April 18th

Last Day of School will now be June 3rd
Prep for Closing of Schools/Faculty Senate will be on June 4th
Teacher/Parent Makeup Day will be on June 5th

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8. Recommendation: Approve/Confirm curricular trips. – Enclosure K
- A. Philippi Elementary School
 - 1. (Kindergarten through 2nd Grade) – The Bridge Complex on May 16, 2025
 - 2. (2nd Grade) – to Jackson’s Mill on May 1, 2025

Facilities & Maintenance –

9. Recommendation: Approve/Confirm the use of buildings and/or grounds. – Enclosure L
- A. Belington Middle School
 - 1. As needed – requested by Megan Wetzel for Girls on the Run
 - B. Kasson Elementary/Middle School
 - 1. On Wednesdays and Fridays – requested by Cody and Olivia Bolyard for Basketball Practice
 - C. Philip Barbour High School
 - 1. On March 10, 2025 – requested by Charla Reger for Autism training
 - 2. On March 23, 2025 – requested by Blake Williams/Barbour County Youth Soccer for Youth All Star Practices
 - 3. As needed – requested by Sabrina Holbert for Middle School Softball practices
 - D. Philippi Elementary School
 - 1. On March 15, 2025 – requested by Morgan Stuart for Birthday Party
 - E. Philippi Middle School
 - 1. On March 15, 2025 – requested by Carla Boylen for Birthday Party

Food Service –

Policies –

10. Recommendation: Adopt revised policy 8200, School Attendance Zones and Transfers on third reading. – Enclosure M
<http://www.wvschools.com/barbourcountyschools/Policies.html#content4-3g>

Student Support –

Transportation –

Travel –

11. Recommendation: Approve/Confirm requests for professional leave. – Enclosure N

Vocational –

Personnel –

12. Recommendation: Accept the resignation/retirement of Julie Scott as a Language Arts Instructor at Philippi Middle School effective June 30, 2025. – Enclosure O

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13. Recommendation: Accept the resignation/retirement of Bruce Booth as a Bus Operator effective June 30, 2025. – Enclosure P
14. Recommendation: Accept the resignation of Blake Williams as Head Girls Soccer Coach at Philip Barbour High School effective March 4, 2025. – Enclosure Q
15. Recommendation: Accept the resignation of Terri Riffle as a long-term substitute Multi-Categorical instructor at Belington Middle School effective March 21, 2025. – Enclosure R
16. Recommendation: Employ the following personnel for the 2024/2025 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** - Enclosure S

Regular Employee Assignments 2024-25 (FY25)		
Name of Person	Location	Job ID: Position
Samantha Fultineer	Philippi Elementary School	JobID: 37451 2 nd Grade Instructional Aide/Supervisory Aide
	Philip Barbour High School	JobID: 37452 Itinerant Multi-Categorical Instructor w/Autism

Substitute Employee Assignments 2024-25 (FY25)		
Name of Person	Location	Job ID: Position
Joann Morris	Barbour Board Office	JobID: 36282 Substitute Bus Operator(s)
	Philippi Middle School	JobID: 37485 Long Term Substitute Language Arts Instructor
	Kasson Elementary/Middle School	JobID: 37487 Long Term Substitute Elementary Education Instructor (5 th Grade)
	Barbour Board Office	JobID: 36283 Substitute Teacher(s)

17. Recommendation: Employ the following personnel for the 2025/2026 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – (Refer to Enclosure S)

Extra-Curricular Employee Assignments 2025-26 (FY26)		
Name of Person	Location	Job ID: Position
Charles Dent	Philip Barbour High School	JobID: 37072 Volunteer Assistant Football Coach

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18. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure S)

Bryan Mitchell _____

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Items For Discussion, Consideration, and/or Possible Action –

1. Superintendent's Evaluation
2. Superintendent's Contract Extension – Enclosure T
3. Executive Session
4. Other

Next board meetings:

March 24, 2025, at 6:00 p.m. at the Board of Education Office – (Regular Session)

Adjournment

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Tabled items from the February 24, 2025 meeting

Transportation –

19. Recommendation: Approve the contract with World Vision to provide funding for an afterschool activities bus on the Belington End of the County. – Enclosure U

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ADDENDUM

Curriculum & Instruction –

20. Recommendation: Approve/Confirm curricular trips. – Enclosure #1
 - A. Belington Middle School
 1. (Band) – Philip Barbour High School on March 17, 2025
 - B. Philippi Middle School
 1. (Band and Choir Club) – to Philip Barbour High School on March 17, 2025