

BARBOUR COUNTY SCHOOLS

PHILIPPI WV 26416

MEMORANDUM -

TO: BOARD MEMBERS

Martin Durst
David Everson
Joanne McConnell
Adam Starks
Ron Phillips

FROM: EDDIE VINCENT, SUPERINTENDENT

DATE: February 18, 2025

RE: BOARD MEETING AGENDA

This meeting will be broadcast on Teams.

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The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, February 24, 2025**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Minutes –

Approve the minutes of the February 10, 2025 board meeting. – Enclosure A

Recognitions –

Discussion –

School performance, student outcomes, academics –

Belington Elementary School Presentation – Enclosure B

Attendance/Enrollment Report – Enclosure C

Academic data – Enclosure D

Delegation(s) –

Heather Clower/Erika Kirkpatrick – Middle School Wrestling Team

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Reports –

Facilities Report – Enclosure E
January 2025 Financial Report – Enclosure F

Superintendents Recommendations –

Attendance –

Business & Finance

1. Recommendation: Approve budget adjustments. – Enclosure G
2. Recommendation: Approve regular payroll in the amount of \$_____. – Enclosure H
3. Recommendation: Approve payment of bills in the amount of \$141,039.69. – Enclosure I
4. Recommendation: Approve payment of bills in the amount of \$61,372.93. – Enclosure J
5. Recommendation: Approve payment of bills in the amount of \$7,576.96. – Enclosure K
6. Recommendation: Approve the final total of utility/copier bills in the amount of \$22,538.76. – Enclosure L
7. Recommendation: Approve the final total of utility/copier bills in the amount of \$_____. – Enclosure M
8. Recommendation: Approve the final total of travel reimbursement check run in the amount of \$771.27. – Enclosure N
9. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure O
 - A. Philippi Elementary School
 1. (4th Grade) - \$500.00

Curriculum & Instruction –

10. Recommendation: Authorize the 5th Grade Students to participate in the Water Festival scheduled for September 16, 2025. – Enclosure P

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11. Recommendation: Approve/Confirm curricular trips. – Enclosure Q
- A. Belington Middle School
 - 1. (8th Grade Students) – to Philip Barbour High School on March 21, 2025
 - B. Junior Elementary School
 - 1. (3rd & 4th Grade Choir) – to Philip Barbour High School on March 17, 2025
 - 2. (Preschool & Kindergarten) – to Twisted Bee Studio on April 24, 2025
 - 3. (Preschool, Kindergarten, First and Second Grades) – to Hive Trampoline Park on March 27, 2025
 - C. Kasson Elementary/Middle School
 - 1. (8th Grade Students) – to Philip Barbour High School on March 21, 2025
 - 2. (Discover Your Future Students) – to Pierpont ATC Campus, Aviation Center, and Caperton Center on February 28, 2025
 - 3. (Music Department) – to Philip Barbour High School on March 17, 2025
 - D. Philippi Elementary School
 - 1. (Fourth Grade All-County Concert Students) – to Philip Barbour High School on March 17, 2025
 - E. Philippi Middle School
 - 1. (8th Grade Students) – to Philip Barbour High School on March 21, 2025
 - 2. (Discover Your Future Students) – to Pierpont ATC Campus, Aviation Center, and Caperton Center on February 28, 2025

Facilities & Maintenance –

12. Recommendation: Approve/Confirm the use of buildings and/or grounds. – Enclosure R
- A. Belington Elementary School
 - 1. On Various dates – requested by Megan Wetzal Barkley for Girls on the Run
 - B. Philip Barbour High School
 - 1. On March 10, 2025 – requested by Charla Reger for Autism Training
 - 2. On Various dates – requested by Ray Freeman for BC Middle School Baseball

Food Service –

Policies –

13. Recommendation: Review revised policy 8200, School Attendance Zones and Transfers for second reading. – Enclosure S
(<http://www.wvschools.com/barbourcountyschools/Policies.html#content4-3g>)

Student Support –

Transportation –

14. Recommendation: Approve the contract with World Vision to provide funding for an afterschool activities bus on the Belington End of the County. – Enclosure T

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Travel –

15. Recommendation: Approve/Confirm requests for professional leave. – Enclosure U

Vocational –

Personnel –

16. Recommendation: Approve volunteers at Junior Elementary School. – **Contingent upon clearance of criminal convictions.** - Enclosure V

David Robinson

Kelsey Robinson

17. Recommendation: Accept the resignation of Jacqueline Bell-Nichols as a Multi-Categorical Instructor at Philip Barbour High School effective February 14, 2025. – Enclosure W

18. Recommendation: Accept the resignation/retirement of Catharine Wolfe as a Driver’s Education Instructor at Philip Barbour High School effective at the end of the 2024/2025 School year. – Enclosure X

19. Recommendation: Employ the following personnel for the 2024/2025 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** - Enclosure Y

| Regular Employee Assignments 2024-25 (FY25) | | |
|--|---------------------------------|--|
| Name of Person | Location | Job ID: Position |
| Glen Auvil – The move will take place with the 2025/2026 School year | Philippi Middle School | JobID: 36266 Mathematics Instructor |
| | Kasson Elementary/Middle School | JobID: 36297 Elementary Education Instructor (5 th Grade) |

| Substitute Employee Assignments 2024-25 (FY25) | | |
|---|----------------------|--|
| Name of Person | Location | Job ID: Position |
| | Barbour Board Office | JobID: 36275 Substitute Secretary(s) |
| | Barbour Board Office | JobID: 36277 Substitute Custodian(s) |
| | Barbour Board Office | JobID: 36281 Restricted Short-Term Substitute Teacher(s) |
| | Barbour Board Office | JobID: 36283 Substitute Teacher(s) |

| Extra-Curricular Employee Assignments 2024-25 (FY25) | | |
|---|------------------------|---|
| Name of Person | Location | Job ID: Position |
| | Philippi Middle School | JobID: 37073 Volunteer Assistant Softball Coach |

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- 20. Recommendation: Employ the following personnel for the 2025/2026 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – (Refer to Enclosure Y)

| Extra-Curricular Employee Assignments 2025-26 (FY26) | | |
|---|----------------------------|---|
| Name of Person | Location | Job ID: Position |
| | Philip Barbour High School | JobID: 37071 Assistant Football Coach |
| | Philip Barbour High School | JobID: 37072 Volunteer Assistant Football Coach |

- 21. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure Y)

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Items For Discussion, Consideration, and/or Possible Action –

1. Executive Session
2. WWSBA 2025 Strategic Legislative Priorities – Enclosure Z
3. Other

Next board meetings:

March 10, 2025, at 6:00 p.m. at the Board of Education Office – (Regular Session)(Philip Barbour High School CTE Presentation)

Adjournment

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ADDENDUM

Curriculum & Instruction –

22. Recommendation: Approve/Confirm curricular trips. – Enclosure 1
- A. Belington Elementary School
 - 1. (School) – to West Virginia Wesleyan College on March 11, 2025 and March 18, 2025
 - B. Philippi Elementary School
 - 1. (1st Grade) – to Hive Entertainment Zone on April 10, 2025
 - 2. (Kindergarten) – to The Guild & Lewis County Park on May 9, 2025