

BARBOUR COUNTY SCHOOLS

PHILIPPI WV 26416

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Jared Nestor
Adam Starks
Ron Phillips

FROM: JEFF WOOFER, SUPERINTENDENT

DATE: January 3, 2023

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, January 9, 2023**, at the **Philippi Middle School, 611 Cherry Hill Road, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Philippi Middle School LSIC Presentation

Minutes –

Approve the minutes of the December 19, 2022 meeting. – Enclosure A

Recognitions –

Discussion –

School performance, student outcomes, academics –

Delegation(s) –

Reports –

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Superintendents Recommendations –

Attendance –

Business & Finance –

1. Recommendation: Approve payment of bills for the period of December 14, 2022, through January 3, 2023, at a total expenditure of \$205,698.19. – Enclosure B
2. Recommendation: Authorize January 13, 2023, payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure B)
3. Recommendation: Authorize the payment of utility bills and copier bills due before the next board meeting not to exceed \$60,000.00. - (Refer to Enclosure B)
4. Recommendation: Approve the final total of December 28, 2022, payroll check, and federal withholdings in the amount of \$505,459.04. – Enclosure C
5. Recommendation: Approve the final total of utility/copier bills in the amount of \$29,841.81. – Enclosure D
6. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure E

Belington Middle School (6th Grade Team) - projected revenue - \$500.00; (8th Grade Class) - \$500.00; (5th/6th/7th/8th Grades) - \$4,000.00
Kasson Elementary/Middle School (Students) – projected revenue - \$150.00
Philip Barbour High School (Freshman Class Officers) – projected revenue - \$500.00, \$1,000.00; (FBLA) - \$200.00, \$500.00; (ProStart) - \$500.00
Philippi Elementary School (4th Grade) – projected revenue - \$1,000.00
Philippi Middle School (8th Grade Committee) – projected revenue - \$1,500.00, \$4,800.00
\$5,760.00

Curriculum & Instruction –

7. Recommendation: Approve/Confirm curricular trips. – Enclosure F

Belington Middle School (Incentive) – to Canaan Valley on January 24, 2023
Philip Barbour High School (Juniors/Seniors) – to West Virginia Junior College on January 20, 2023

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Facilities & Maintenance –

8. Recommendation: Approve/Confirm the use of buildings and/or grounds. – Enclosure G

Belington Middle School on Saturdays/Sundays from January-May 2023 – requested by Sarah Harris for Barbour County Storm Baseball team; on March 4, 2023 – requested by Sarah Harris for Winter Snowball Dance
Philip Barbour High School on January 8, 2023 – requested by Angie Hodge for Birthday Party; on January 28, 2023 – requested by Heather Bowen for Lock-in

Food Service –

Policies –

Student Support –

Transportation –

Travel –

9. Recommendation: Approve/Confirm requests for professional leave. – Enclosure H

Vocational –

Personnel –

10. Recommendation: Accept the resignation of Brian Moats as a Social Studies Instructor at Philip Barbour High School effective at the end of the work day on January 27, 2023. – Enclosure I
11. Recommendation: Accept the resignation of Amanda McDaniel as Head Volleyball Coach at Philippi Middle School effective January 3, 2023. – Enclosure J
12. Recommendation: Approve leave of absence for a professional employee at Philippi Middle School through February 1, 2023. – Enclosure K
13. Recommendation: Employ the following personnel for the 2022/2023 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure L

Regular Employee Assignments 2022-23 (FY23)

Name of Person	Location	Job ID: Position
	PMS	Job 4164: Language Arts Instructor
	KEMS	Job 4165: Mathematics/Social Studies Instructor
	PBHS, Itinerant	Job 4169: Educational Interpreter/Sign Language

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		Specialist/Supervisory Aide/Transportation Aide
	PBHS, Itinerant	Job 4170: Multi-Categorical w/Autism Instructor
	PES, Itinerant	Job 4171: Multi-Categorical/Severely Profoundly Impaired Instructor w/Autism
	PBHS, Itinerant	Job 4172: Multi-Categorical w/Autism Instructor
	PMS, Itinerant	Job 4173: Physical Education/Health Instructor
	PBHS, Itinerant	Job 4174: Hearing Impaired/Visually Impaired/Multi-Categorical Instructor
	PBHS	Job 4175: Counselor
	PES, Itinerant	Job 4176: Multi-Categorical w/Autism Instructor
	PES, Itinerant	Job 4177: PreK/Prek Special Needs Instructor (half-time)
	PMS, itinerant	Job 4178: Gifted/Multi-Categorical Instructor (half-time)
	PBHS	Job 4179: Mathematics Instructor
	PBHS	Job 4186: Mathematics Instructor
	PES	Job 4187: Title I Reading/Math Instructor
	BMS, Itinerant	Job 4188: Multi-Categorical w/Autism Instructor
	PES	Job 4190: Title I Reading/Math Instructor
	County	Job 4206: School Psychologist
Joseph Hymes	PBHS	Job 4201: Agricultural Education Instructor
Madison Moats	PBHS	Job 4202: Social Studies Instructor

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Substitute Employee Assignments 2022-23		
Name of Person	Location	Job ID: Position
	County	Job 4166: Restricted Short-Term Substitute Teacher(s)
	KEMS	Job 4167: Long Term Substitute Mathematics/Social Studies Instructor
	PES, itinerant	Job 4168: Long Term Substitute Multi-Categorical/Severely Profoundly Impaired Instructor w/Autism
	County	Job 4180: Substitute Custodian(s)
	County	Job 4181: Substitute LPN/Aide(s)
	County	Job 4182: Substitute School Nurse RN(s)
	County	Job 4183: Substitute Cook(s)
	County	Job 4184: Substitute Bus Operator(s)
	County	Job 4185: Substitute Teacher(s)
Norma Ware	BES	Job 4199: Long Term Substitute Kindergarten Aide/Supervisory Aide/Transportation Aide
	JES	Job 4204: Long Term Substitute Music Instructor (half-time)
	PMS	Job 4205: Long Term Substitute Music Instructor

Extra-Curricular Employee Assignments 2022-23		
Name of Person	Location	Job ID: Position
	PMS	Job 4189: Volunteer Assistant Softball Coach
Raymond Hicks	PMS	Job 4200: Head Softball Coach

14. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure L)

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Items For Discussion, Consideration, and/or Possible Action –

1. Other

Next board meetings:

January 23, 2023, at 6:00 p.m. at the Belington Middle School (LSIC Presentation)
(Regular Session)

February 13, 2023, at 6:00 p.m. at the Philip Barbour High School Career & Technical
Education Center (CTEC Presentation) (Regular Session)

Adjournment